

**BOARD OF FIRE COMMISSIONERS  
WALL FIRE DISTRICT NO.1  
WALL TOWNSHIP NEW JERSEY**

PO Box 53  
Belmar, NJ 07719  
FAX 732-681-9581  
April 3, 2014

commissioner@wafd1.com

The regular monthly meeting of Wall Fire District No.1, Board of Fire Commissioners was called to order at 7:00 p.m. by President Bill Davenport with a salute to the flag and announcement of the emergency exits.

*The New Jersey Open Public Meetings Law, N.J.S.A. 10-4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.*

*In accordance with the provisions of the Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:*

- *Published in the Coast Star on January 2, 2014*
- *Filed written notice with the Township Clerk on January 2, 2014*
- *Posted written notice on the Official Bulletin Board at the Township Municipal Building on December 27, 2013*

**Roll Call:** Commissioners Stelling, Davenport, Hendrickson, Miles, and Curtis all Present

**Approval of Minutes:** A motion was made to accept the minutes of the March meeting as submitted. The motion was moved, seconded, and approved.

**Correspondence:** Notice of from Investors Savings Bank that a CD was approaching it's maturing date.

**Approval of Requisitions, Vouchers and Bills:** A motion was made to approve payment of the bills as submitted. The motion was moved, seconded, and approved.

**Director's Report:** The district responded to [8] alarms in the month of March. The Workplace Harrasement, and Discrimination Prevention Training will take place on April 10<sup>th</sup> at 7:00 pm. It is being conducted by Mr. Chuch Cassagrande from the Dansking Agency. Fit Testing went well. We had 20 out of 26 active members attend. Make up for those members who could not attend will take place at the Middletown Academy. Pump Testing will take place on April 16<sup>th</sup> at Glendola firehouse. The Fire District Audit is complete. Mr. Elliot and his associate spent two days reviewing our records in preparation for the auditing. Mr. Elliot will present the Audit at the April workshop meeting. The Director will be attend the New Jersey Emergency Preparedness Conference May 6<sup>th</sup> and 7<sup>th</sup> in Atlantic City. The Fire Company Building Lease is undergoing a few changes. The Director will forward a copy to the company President and hopes to have the Lease finalize by the end of the month. Q-1 purchases are in progress and Q-2 purchase will start also. FEMA has agreed to reimburse the District for Donated Resourses from Super Storm Sandy. The District received a check in the amount of \$27,230.00 which will go into the General account and be used against new years budget.

**Solicitor's Report:** Mr. Sendzik reported that the IRS has ruled that volunteers are not subject from the Affordable Care Act. There has been no update on the Financial Disclosure Statements.

**Treasurer's Report:** Commissioner Miles reported that the balance in the Investor's checking account was \$78,048.95. A motion was made to accept the Treasurer's report as submitted. The motion was moved, seconded and approved.

## **Committees:**

- 1. House Report:** Heat to be shut off. The grass and bushes are to be trimmed and be done as needed. The door to the rear shed is in bad shape and will be removed.
- 2. Equipment Report:** Truck 1-75 has a fuel leak near the front to the vehicle. Car 1-67 has a front light out.
- 3. Fire Bureau:** There has been no further action on the Shared Services offered to the Bureau by the Township Administrator. There was a lengthy discussion on the future of the Fire Bureau. There is a growing movement by the other Fire Districts to approach the Township on the idea of the town taking over the Bureau. Our District is not in favor of this, but we will have to see how things progress.
- 4. Apparatus Committee:** Director Newberry reported that ESS has the new drawings and specifications completed and the District should be signing a contract by June.
- 5. Web Site:** Director Newberry reported the site is up and running with no issues. The Director and Steve Nash are working on getting the personnel web site complete.

## **Old Business:**

### **1. Policy Development (2<sup>nd</sup> reading)**

Rapid Intervention Team Policy

Inventory Policy

Public Participation at Board Meetings Rules and Regulations

Personal Records Policy

There being no questions or corrections to these Policies a motion was made to adopt, the motion was moved seconded and approved.

## **New Business:**

### **1. Installation of 2<sup>nd</sup> Lieutenant**

Oath of office administered to Mr. Daniel J. Campion by the Board Clerk Commissioner Stelling.

Deputy Chief Robert Hendrickson Jr. was presented with his Membership Qualifying Certificate for NJ State Firemans Association for his Exemption.

### **2. Policy Development (1<sup>st</sup> reading)**

Confined Space – Initial Company Actions

Response to Carbon Monoxide Incidents

Response to Violent Incidents

There being no questions to these policies a motion was made to move on first reading. The motion was moved, seconded, and approved.

### **3. Policy Revision**

Exposure Control Plan – This plan will be an addition to the Policy approved in 2012. There being no questions or corrections, a motion was made to accept this policy revision. The motion was moved, seconded, and approved.

### **4. Approval of requisitions and vouchers:**

During the Fit Test we were made aware by the personnel from Middletown Fire Company that were doing the testing that some of our masks were in need of repair or replacement. Director Newberry has researched what we need. A motion was made to permit Director Newberry to purchase the Scott Masks and approved. A Fire Tuff Saw was also approved for purchase at a cost of \$425.00.

**Miscellaneous:** Solicitor Sendzik thanked the Company for inviting him to the Company Dinner.

**Public Participation:** Fire Company President Doug Davenport apologized to the Board for the delay on the approval of the Company Lease.

**Good of the Board:** Nothing

There being no further business for this meeting the meeting was adjourned at 7:52 pm.

Respectfully submitted;

Norman R. Stelling  
Secretary/Clerk of the Board