

**BOARD OF FIRE COMMISSIONERS
WALL FIRE DISTRICT NO.1
WALL TOWNSHIP NEW JERSEY**

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April 4, 2013

The New Jersey open Public meetings law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

- *Published in the Coast Star on December 27, 2012*
- *Filed written notice with the Township Clerk on December 27, 2012*
- *Posted written notice on the Official Bulletin Board at the Township Municipal Building On December 27, 2012*

THE USE OF MOBILE COMMUNICATIONS DEVICES IS PROHIBITED WHILE THE MEETING IS IN SESSION

The April regular meeting of the Board of Fire Commissioner's, Wall Fire District No.1, was called to order by President Bill Davenport at 7:00 p.m. with a salute to the flag, followed by the announcement of emergency exits.

Roll Call; Commissioner's Stelling, Davenport, Hendrickson, and Miles present. Commissioner Kniffin listed as absent.

The minutes of the March regular meeting were moved to be accepted as presented on a motion by Commissioner Hendrickson and second by Commissioner Davenport. Passed 4-yes, 0-No.

Correspondence was received from:

Purchase Order [Boro of Belmar]

Audit request from New Jersey Manufacturers, (Worker's Comp)

Application for Credit Sea Breeze Ford

Jay Sendzik's Office: Notice of Employment (posted in Dist. Office & Coast Star)

Notice of Employment to Township Clerk (posted in Municipal Bldg)

Notice of Resolution Authorizing Creation of Paid Director's Position.
Published in the Coast Star.

Notice of Resolution Authorizing Creation of Paid Director's Position

sent to Township Clerk for posting in Municipal Building.
Copy of Notice sent to Monmouth County Tax Board and Township Tax Assessor William Fitzpatrick.

Auditor's Report: Robert Elliot CPA, presented to the Board a draft of the 2012 Annual Audit. Mr. Elliot had solicitor Sendzik explain the what necessary Line Item Transfer's had been completed. The Board moved on a Resolution Adopting the Line Item Transfer's. The Resolution was passed on a 4-yes, 0-No vote. Mr. Elliot then explained how the 2012 Audit was prepared. The Board moved on a Resolution Accepting the 2012 Audit and approving the publication of an Audit Synopsis to be published in the paper of record. The Board approved the Resolution 4-yes, 0-no vote. A Resolution Certifying that each member of the Board has reviewed the annual Audit Report, and specifically the section of the Audit Report entitled in said Report as "Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements performed in Accordance with Government Auditing Standards." The Resolution was passed 4-yes, 0-no.

Chief's Report: Chief Newberry reported for the month of March there were (10) alarms and (1) drill. The next Company Drill will be on April 11th. Seven members still have not completed their mandatory annual training and fit test. They have been given an extension to April 15 to have this completed. Annual Touch a Truck on April 27 at the Township Municipal Fields. Wall Fair to be held June 27-30. Company will be offering Fire Truck Rides. Life Force USA has presented a proposal to provide CPR & AED certification to members at a cost of \$15.00 per member. The Board approved to cover the cost for 12 members on a motion by Commissioner Davenport and second by Commissioner Hendrickson. Passed 4-0, 0-no.

Solicitor's Report: will be set forth under New Business

Treasurer's Report: Commissioner Miles reported that the balance in the Investor's Checking account is \$94,944.57. The Board moved to accept the report as presented on a 4-yes, 0-no vote.

Committees:

House Report: Progress

Equipment Report: Truck 1-85, and car 1-66 have be serviced. Truck 1-75 has air leak, the parts are on order. Car 1-67 scheduled to have new light bar installed.

Fire Bureau: Next meeting scheduled for May 1 7:00 p.m. at Fire Bureau office.

Legislation: No new updates.

Apparatus Committee: things quite for now. The committee has met with 4 company representatives and hopes to be completed by July or August.

Web Site: Chief Newberry reported Site is up and running and has had 202 separate computers sign on to the site. Most pages that were reviewed were on Policies and Guidelines.

OLD BUSINESS:

FEMA Public Assistance Grant Program: FEMA representative contacted Chief Newberry and has more paper work to be completed.

Electrical Response SOG's (2nd Reading) was passed on second reading on a motion by Commissioner Davenport and second by Commissioner Hendrickson. Passed 4-yes, 0-no.

Sale of Surplus equipment: 11 sets of obsolete turn out gear was placed in the Township Auction and was sold for \$310.

Resolution Authorizing Residency Requirements For All Officers and Employees Pursuant to N.J.S.A. 40A:9-1.3. Moved on second Reading on a motion by Commissioner Stelling and second by Commissioner Davenport. Passed 4-yes, 0-no.

NEW BUSINESS:

A Fire Service Agreement Between The Board of Fire Commissioners, Fire District No.1 Township of Wall and Wall Fire Company No.1 was approved to be passed on for approval to the Fire Company on a motion by Commissioner Stelling, second by Commissioner Davenport. Passed 4-yes, 0-no.

Lease Agreement Between Board of Fire Commissioners, Fire District No.1 Township of Wall, And Wall Fire Company No.1. The Lease Agreement was moved as amended on a motion by Commissioner Davenport and second by Commissioner Hendrickson. Commissioner Stelling voting Present. Motion passed 3-yes, 0-no.

Solicitation of Quotation: Chief Newberry presented the following price quotations:
The Board approved the purchase of Pager Programming Software at a cost of \$179.20 under State Contract. Commissioner Stelling made the motion, Commissioner Hendrickson to second. Passed 4-yes, 0-no. The purchase of a Defibtec Aed was approved at a cost of \$829.00 under State Contract. AED was listed in the 2013 District Budget. Purchased approved on a motion by Commissioner Stelling, second by Commissioner Davenport. Passed 4-yes, 0-no.

Miscellaneous: New printer received incorrect. Will be replaced.

Public Participation: None

Good of the Board: Nothing to report.

Adjournment: the meeting was adjourned by President Davenport at 8:37 p.m.

Respectfully submitted;
Norman R. Stelling
Secretary/Clerk

