

**BOARD OF FIRE COMMISSIONERS  
WALL FIRE DISTRICT NO.1  
WALL TOWNSHIP NEW JERSEY  
JANUARY 7, 2016**

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The regular monthly meeting of Wall Fire District No.1, Board of Fire Commissioners was called to order at 7:30 p.m. by President Bill Davenport with a salute to the flag and announcement of the emergency exits.

*The New Jersey Open Public Meetings Law, N.J.S.A. 10-4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.*

*In accordance with the provisions of the Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:*

- *Published in the Coast Star on January 7, 2016*
- *Published in the Asbury Park Press January 6, 2016*
- *Filed written notice with the Township Clerk on January 7, 2016*
- *Posted written notice on the Official Bulletin Board at the Township Municipal Building on January 7, 2016.*

**THE USE OF MOBILE COMMUNICATION DEVICES IS PROHIBITED WHILE THE MEETING IS IN SESSION**

**Roll Call:**

President Davenport – Present

Vice President Hendrickson – Present

Secretary Stelling – Present

Treasurer Miles – Present

Commissioner Curtis – Present

Director Newberry and Solicitor Sendzik, and Mr. Elliot CPA were also was in attendance.

**Public Comment of Agenda Items:** None

**Approval of Minutes:** A motion was made to approve the December workshop, and regular meeting minutes as submitted. The motion was moved, second and approved with all members voting yes.

**Correspondence:**

Election notices from Solicitor Sendzik's office

Notice of LOSAP CPI increase

Affidavit from the Coast Star

W9 Form from County for Shared Services Program

First Responder Insurance packet and insurance cards

**Approval of Requisitions, Vouchers and Bills:** There were [2] bill sheets submitted to the Board. The main sheet is the bills that Commissioner Miles will process. The other is a bill sheet submitted by Director Newberry indicating bills paid by the Fire Bureau. A motion was made to accept the bills as submitted. The motion was moved, second and approved, with all members voting yes.

**Director's Report:** Director Newberry read Chief Hendrickson's report of 123 total calls for 2015 and 7 alarms for the month of December. Director Newberry also reported that the Fire Bureau had done 1425 inspections, 223 life hazard inspections and 618 CO inspections. We are in the process of an FEMA assistance to firefighters Grant Audit. Director Newberry will be working with Solicitor Sendzik and Mr. Elliot to forward what is needed. Working on final numbers for 2015 LOSAP. All copies of certifications must be turned in to Director by the company members. The 2015 FEMA AFG was submitted for the cascade system. Government is a year behind on their Grant approvals. Still having problems with SunTrust concerning the title for the 2005 Seagrave. County Shared Services may submit a bid on the paving at the Route 71 house. Director Newberry submitted his time off report to the Board for their records.

**Treasurer's Report:** Commissioner Miles reported that the balance in the Investor's Checking account was \$246,008.19. A motion was made to accept the Treasurer's Report as submitted. The motion was moved, and second. The motion passes 5-0 with Commissioner Stelling voting present on his own bill.

**Committees:**

1. House Report – Commissioner Hendrickson will get prices on repairing the drainage problem at the Route 71 house.
2. Equipment – Trucks 1-89 and 1-77 had problems repaired. Mounting of equipment on the new Seagrave will start soon.
3. Web Site – has been updated
4. Fire Bureau- No meeting scheduled at this time.

**Old Business:**

1. Route 71 Renovations – Drawings of engine room renovations have gone to township. Hope to start cleanup and engine room wall in a few weeks.
2. Policy Development (2<sup>nd</sup> Reading)
  - Return to Duty Procedures
  - Injury Reporting and Return to Duty Policy
  - Allowance for Training Tuition ReimbursementThere being questions on these policies a motion was made to approve them on second reading. The motion was moved and second. The motion passes 5-0.

**New Business:**

1. Employment Contracts – Bureau of Fire Prevention –
  - Director/Fire Marshall [William G. Newberry] 6 year contract starting on January 1 2016 – December 31, 2021
  - Deputy Fire Marshall [Joseph Rizzitello, Sr.] 3 year contract starting on January 1 2016 – December 31, 2018
  - Supervising Fire Investigator [Eric J. Henderson] 3 year contract starting on January 1 2016 –December 31, 2018
  - Bureau Clerk [Kerry Nasti] 3 year contract 3 year contract starting on January 1 2016 – December 31, 2018There being no questions on the contracts, a motion was made to approve them as submitted. The motion was moved and second. The motion passes 5-0.

**Miscellaneous:** Commissioner questioned if we ever received the electrodes for the Lifepak 500. Director Newberry stated that he had followed up on the order but has not heard from Cintas who took over for ZEE Medical. Commissioner Stelling will again check on the order. The Board discussed not renewing the PO Box and having the mail sent to the Route 71 firehouse. It was decided to keep the PO Box for another year. Mr. Elliot reported that all the Bureau Pension and PERS in under District #3. Mr. Elliot had to do a reconciliation showing what was in their Budget and what he reflected in our Budget.

**Public Participation:** None

**Good of the Board:** Nothing

**Adjournment:** There being no further business to come before the Board the meeting was adjourned at 7:58 p.m.

Respectfully submitted,

Norman R. Stelling  
Secretary/Clerk of the Board