

**BOARD OF FIRE COMMISSIONERS
WALL FIRE DISTRICT NO.1**

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JUNE 1, 2017

The regular monthly workshop meeting of Wall Fire District No.1, Board of Fire Commissioners was called to order at 7:00 p.m. by President Bill Davenport.

The New Jersey Open Public Meetings Law, N.J.S.A. 10-4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

- *Published in the Coast Star on December 15, 2016*
- *Published in the Asbury Park Press December 8, 2016*
- *Filed written notice with the Township Clerk on December 6, 2016*
- *Posted written notice on the Official Bulletin Board at the Township Municipal Building on Dec. 6 2016*

Roll Call:

President Davenport – Present
Vice President Hendrickson – Absent
Secretary Stelling – Present
Treasurer Miles – Present
Commissioner Curtis – Present
Director Newberry and Solicitor Sendzik also in attendance.

Director Newberry reviewed the following with the Board;

The financial audit has been completed. The normal completion time for the audit is about 1-2 days. This year it took 6 days. This was due to some record keeping issues. A lot of it was due to the new computerized accounting system that we switched over to this year. The audit will be reviewed for approval at the June meeting.

The Board will be accepting quotations and authorizing and awarding contract for the provisions of air condition for the second floor office at the Routh 71 building. Three quotations were received; Air Care Inc. quote was \$6000.00, Design Temp. at \$8,000.00, Tom Rostron at \$11,000.00. It was recommended that the contract be awarded to Air Care Inc.

The State Division of Fire Safety came in and did the Bureau Audit. There were only a few minor problems. The biggest problem the Bureau is dealing with is the inspection of the township churches. Because they were never inspected before these places of worship are not happy with the inspection results and one has retained counsel.

Computer Automated Dispatch, is only present in the Chiefs vehicle. The Director would like to sign on to a CAD maintenance agreement so we can continue to upkeep the one CAD unit we have, and would like

to pick it up for the Bureau of Fire Prevention. It's a minimum of 5 licenses at a cost of \$1659.00, The Bureau would pay 75% of the cost and the District 25%.

The LOSAP policy currently reads that it prohibits full markups. So moving forward there will no full markups for alarms.

The State of New Jersey has rolled out their Certified Public Managers Program. The program runs for 10 months and is one full business day a week. The total cost of the program is about \$3000. The Director is asking permission to sign up for the program. The Director will front the cost of the program and the Board will reimburse the Director \$1100 a year for three years.

The Director reported that the would file the Board members Financial Disclosure Statements.