

**BOARD OF FIRE COMMISSIONERS
WALL FIRE DISTRICT NO.1
WALL TOWNSHIP NEW JERSEY**

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May 1, 2014

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The regular monthly meeting of Wall Fire District No.1, Board of Fire Commissioners was called to order at 7:00 p.m. by President Bill Davenport with a salute to the flag and announcement of the emergency exits.

The New Jersey Open Public Meetings Law, N.J.S.A. 10-4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known there of posted as follows:

- *Published in the Coast Star on January 2, 2014*
- *Filed written notice with the Township Clerk on January 2, 2014*
- *Posted written notice on the Official Bulletin Board at the Township Municipal Building on December 27, 2013*

Roll Call: Commissioners Stelling, Davenport, Hendrickson, Miles all present. Commissioner Curtis listed as absent.

Approval of Minutes: A motion was made to accept the minutes of the April meeting as submitted. The motion was moved, seconded, and approved.

Synopsis of the Annual Audit from Jay Sendzik's office
Copies of notices sent to the Coast Star and Township Clerk's office
Copies of letters showing documents that were sent to Township Clerk's office and the
Division of Local Government Services from Robert Elliot's office.

Approval of Requisitions, Vouchers and Bills: A motion was made to accept the bills as submitted. The motion was moved, seconded, and approved.

Director's Report: Director Newberry reported that for the month of April the District responded to 9 alarms and 3 mutual aid calls. Drill for April was the Harassment and Discrimination Prevention Training that was conducted by Charles Cassagrande. 15 members were in attendance. We have 2 members at the Middletown Training Academy for truck company operations class. Wayside Fire Company, Tinton Falls Fire District No.1 helped the company out by cleaning gear that was used at the fire in District No.3. The Commissioners received copies of notices that were issued to the line officers and were to be discussed at the Officers Meeting. The District Lap Top was purchased, it is an off lease lap top computer at a cost of \$340, to be used by the Commissioners for District business. Director Newberry met with Assemblyman Shawn Kean in regards to a proposed bill that would rise the age for Relief Association age from 46 to 65. Director Newberry explained that there were many negatives to this bill, and it would hurt not help the fire service. Mr. Kean was not aware of the down side to the bill and has decided not to move any further towards getting the bill passed. The light tower from truck 1-88 is out at the factory. The tower has some internal issues, and it may be more cost effective not to repair the tower but replace it with a new one. The problem seems to be the fact that the truck sits under the heating unit and the heat is drying out the seals on the tower. Director Newberry submitted to the Board a list of

dates he will not be in the office during the month of May, due to attending conferences and seminars. We are going to be receiving Pet Oxygen Masks donation from the Canine Company. We will be receiving 4 kits and there will be a press release when the company comes to make the donation of the kits. Fire House Software Program is up and running. E Dispatches should be wrapped up by the end of the month. Technical Rescue Mutual Aid agreement with Neptune Township is in the final stages of completion. Mr. Sendzik sent over information on Fire Department Administrative Investigations and Firefighter Discipline Class. The course is offered for two days June 4th and 5th. at Evesham Fire Rescue. Mr. Sendzik urged that the Director and any Board member that could attend the course do so. The registration fee is \$295 per person. A motion was made that the registration fee for members attending not to exceed \$1000. The motion was moved, seconded, and approved.

Solicitor's Report: Solicitor Hanes had nothing to report.

Treasurer's Report: Commissioner Miles reported that the balance in the Investor checking account was \$168,063.50. It was also reported that the District received its first installment from the Township in the amount of \$81,000. The Board will start putting money into the payroll account beginning in June. A motion was made to accept the Treasurer's report as submitted. The motion was moved, seconded, and approved.

Committees:

1. House Report: The Board will move ahead on the sale of the Route 71 firehouse. The bid notices will be published and the bids will be accepted on July 2nd at 1:00 pm at the 18th avenue firehouse. The minimum bid price of \$160,000. A Resolution authorizing the sale of the Route 71 firehouse at a cost of \$16,000.00, and the bid opening to be held on July 2 at 1:00 pm was passed on a motion by Commissioner Hendrickson and seconded by Commissioner Miles. All members present voting Yes.

2. Equipment: Light tower on truck 1-88 out for repair or possible replacement, deck gun from truck 1-77 has a corrosion problem in the side turn motors and estimated cost to repair \$750. There is a air leak on truck 1-89, estimated cost for repair under \$1000. The small Honda generator and the Echo Saw are also out for repair.

3. Fire Bureau: Commissioner Stelling reported that the next meeting will be on May 7th at 7:00 pm.

4. Apparatus Committee: There will be a meeting on May 5, 2014 at 7:00 pm to review the final specs. Once approved the truck will go out for pricing.

5. Web Site: Director Newberry reported that the site has had a few changes and was cleaned up to make it easier to navigate.

Old Business:

1. Policy Development (2nd reading):

The following Polices were moved on second reading;

Confined Space-Initial Company Actions

Response to Carbon Monoxide Incidents

Response to Violent Incidents

A motion was made to accept, the motion was moved, seconded and approved.

2. Resolution Accepting Annual Audit (Reaffirm)

A motion was made to Reaffirm and accept the Annual Audit including the Line Item Transfers. The motion was moved, seconded, and approved.

New Business:

1. A motion was made to approve a Resolution for member participation in a cooperative pricing system with Middlesex Regional Educational Services Commission. The motion was moved seconded and approved.

2. A motion was made to approve a Resolution approving the entering into the Cooperative pricing system agreement with Middlesex Regional Educational Services Commission. The motion was moved, seconded and approved.

3. A motion was made to approve member participation in a cooperative pricing system with Cranford Police Cooperative Pricing System. The motion was moved, seconded, and approved.

4. Policy Development (1st reading)

A motion was made to move on the Radio Communications Policy on 1st reading. The motion was moved, seconded, and approved.

Miscellaneous: Commissioner Stelling asked when the new company lease agreement will become effective. Director Newberry reported that the lease agreement will become active in June.

Public Participation: None

Good of the Board: Nothing to report

Adjournment: There being no further business to come before the Board the meeting was adjourned at 7:49 pm.

Respectfully submitted;

Norman R. Stelling
Secretary/Clerk of the Board