

**BOARD OF FIRE COMMISSIONERS
WALL FIRE DISTRICT NO.1
WALL TOWNSHIP NEW JERSEY
May 7 2015**

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The regular monthly meeting of Wall Fire District No.1 Board of Fire Commissioners was called to order at 7:00 p.m. by President Bill Davenport with a salute to the flag and announcement of the emergency exits.

The New Jersey Open Public Meetings Law, N.J.S.A. 10-4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provision of the Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

Published in the Coast Star on December 11, 2014

Published in the Asbury Park Press on December 11, 2014

Filed written notice with the Township Clerk on December 15, 2014

Posted written notice on the Official Bulletin Board at the Township Municipal Building on December 15, 2014

Roll Call:

President William Davenport- Present
Vice President Robert Hendrickson- Present
Secretary Norman Stelling- Present
Treasurer Edward Miles- Present
Commissioner Roy Curtis- Present

Public Comment on Agenda Items: None

Approval of Minutes: The minutes of the April regular meeting were presented to the Board for review. Finding no errors or corrections a motion was made to approve the minutes. The motion was moved, second and approved with all members voting yes.

Correspondence:

Notices of Audit Synopsis sent to Township Clerk and Coast Star

Approval of Requisitions, Vouchers and Bills: A motion was made to approve the bills for payment. The motion was moved, second and approved with all members voting yes.

Solicitor's Report: No report

Treasurer's Report: Commissioner Miles reported that the balance in the Investor's Checking account was \$280,918.56. It was also reported that the balance in the LOSAP account was transferred to the checking account and the account was closed out. A motion was made to accept the Treasurer's report. The motion was moved, second and approved with all members voting yes.

Director's Report: Director Bill Newberry reported on the following:

There were (6) alarms for the month of April

The Company drill will be May 14 and will be the Fit Testing

SMFCA meeting will be on May 13th at Spring Lake No.1

All BBP, RTK, Haz-Mat & fit testing must be completed by May 15th.

Engines 1-77 & 1-89 were pump tested and passed. Engine 1-75 was not pump tested due to replacement.

Quick Books has been set up. Financials will continue to be placed in the Commissioner's office

Director Newberry will process them. They will then be forwarded to the Account's Office.

CPR class went well, had 10 in attendance

District Drill will be held on May 28th.

County Radio has switched their frequencies. We have (5) portables out for reprogramming.

Because

of the large amount of equipment to be reprogrammed it may take some time to be completed. The County radios will be done first.

Roosevelt Fire Company reached out to the Director, they are still interested in purchasing the 93 KME pumper. Director Newberry has some concerns because Roosevelt FC is looking for Grant money to make the purchase. Director Newberry put in writing to their Chief that we need a decision by August 1st, with a deposit if they are to purchase the engine.

The first rounds of the Firefighters Assistance Grants went out. We were no in the first round.

But because there are many rounds we are still in the running.

Committees:

- 1. House Report-** Furniture has been delivered, lights on order expected delivery date early June.
- 2. Equipment** – Received pictures of new engine. Rear window in engine 1-77 repaired. Needed new wiring harness. 2002 Tahoe went for service.
- 3. New Apparatus (Engine and Command Units)** - New engine delivery has been pushed back. Looking to go for final inspection early fall. Dealer talked to Director Newberry, 2015 Tahoe be delivered around the 1st of July.
- 4. Fire Bureau-** Meeting will be held on May 13th at 7:00 p.m. at District #3 Church Street location. Effect April 1st. all Bureau employees receiving Health Benefits have been switched to the Township Plan. The part time administrative position was advertised in the Coast Star as well as a job posting sent to all three districts. Total of (8) resumes were received. A new all in one printer has been ordered to the Bureau. Fire Marshalls participated in the Touch A Truck.

Old Business - None

New Business –

- 1.** Appointment of Administrative Assistant – (8) resumes were received, one person dropped out, (7) people were interviewed. Director Newberry and Joe Rizzitello narrowed down the applicants to (2) people. Director Newberry is recommending Gail Tancredi for the position, with a starting date of May 14th, 2015. A motion was made to accept the Director's recommendation for Gail Tancredi for the Administrative Assistant position. The motion was moved, second and approved with all members voting yes.
- 2.** Resolution Authorizing Employment Agreement between Board and G. Tancredi. – Resolution states that the hourly rate will be \$12, not to work less than 16 hours a week, half hour for lunch, work days will be Thursday, and Friday from 8:30 a.m. to 4:00p.m., to start on May 14th. There are no benefits or paid time off. Payroll will be lumped into District #1 payroll. With an evaluation on Oct. 14th. A motion was made to approve the Resolution. The motion was moved, seconded and approved with all members voting yes.
- 3.** Township Wide Fire Response Plan – The Board members were presented a Box Alarm Policy that was put together at a Joint Chiefs meeting held at South Wall Fire House. The Director explained

how this policy will work. There being no questions or comments a motion was made to try the policy to see how it works out. The motion was moved, seconded and approved with all members voting yes.

Miscellaneous – Under a previous approved Resolution the Board will transfer monies from the checking account into the payroll account. Amount to be determined.

Public Participation – Chief Hendrickson ask the Board to consider the possibility of switching engine 1-89 to be the first run truck instead of engine 1-77. He also asked if more members could be certified to operate the ladder. There was much discussion on the Chief's proposal. The Board decided to have the Chief, Chief Engineer, and the Assistant Chief Engineer to meet and come back to the Board with an decision.

Good of the Board- The Board approved to purchase new polo shirts for the Board, past Board members and the two additional truck committee members.

Adjournment – There being no further business to come before the Board the meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Norman R. Stelling - Secretary/ Clerk of the Board.

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