

BOARD OF FIRE COMMISSIONERS WALL FIRE DISTRICT NO.1

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NOVEMBER 2, 2017

The regular monthly meeting of Wall Fire District No.1, Board of Fire Commissioners was called to order at 7:00 p.m. by President Bill Davenport.

The New Jersey Open Public Meetings Law, N.J.S.A. 10-4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

- *Published in the Coast Star on December 15, 2016*
- *Published in the Asbury Park Press December 8, 2016*
- *Filed written notice with the Township Clerk on December 6, 2016*
- *Posted written notice on the Official Bulletin Board at the Township Municipal Building on Dec. 6, 2016.*

Call to Order

Flag salute followed by announcement of emergency exits

Sunshine Statement

Roll Call:

President Davenport – Present

Vice President Hendrickson – Present

Secretary Stelling – Present

Treasurer Miles – Present

Commissioner Curtis – Present

Director Newberry – Also was in attendance.

Public Comment on Agenda Items - None

Approval of Minutes: A motion was made by Commissioner Curtis to approve the minutes of the previous meeting as submitted. The motion was second by Commissioner Miles and approved. Yes-5, No-0.

Approval of Requisitions, Vouchers and Bills – A motion was made by Commissioner Hendrickson to approve the bills as submitted for payment. The motion was second by Commissioner Miles and approved. Yes-5, No-0.

Committees:

1. House Report – Progress
2. Equipment – Truck 1-77 still has an ongoing air problem.
3. Fire Bureau – The Bureau will meet on November 16 at 7:00 p.m.
4. Directors Report – Director Newberry reported the 2018 Budget is in full swing and should be completed soon. CNC Form tells us the amount of revenue we can increase above the 2% cap because

of the new construction in our District. We can increase our revenue above the 2% cap by \$22,523.00. We are anticipating a 2% increase in our budget and little or no tax increase. The Bureau showed a \$9,000.00 increase in collected fees as compared to the same time frame of last year. Director Newberry had a meeting with the outgoing Chief the incoming Chief and the incoming Deputy Chief to discuss some of the projects they would like to see accomplished in 2018. The Director will meet with the same officers in a few weeks. The Fire Company had their nominations and closed the nominations for 2018. The members nominated for Chief, Deputy Chief, Captain, 1st. Lieutenant all have the proper requirements to hold their office. The nominee for 2nd. Lieutenant did not meet the requirements to hold the office and the company will decide on how to fill the position. The next topic the Director reported on is the problem with daytime response. This is also a problem with the other two Fire Districts in the township. The Director presented the Board with a list showing 2017 YTD runs Mon-Fri between 0600hrs and 1700hrs and how many responded to the calls. In conversations with the other 2 Districts no one has a plan on how to move forward. It was the Director's suggestion that we open the conversation with the other Districts to see what they are offering. A committee consisting of the Director, District President and Vice President and the incoming chief will meet to discuss the situation in more detail and try to develop a plan on how to handle this issue.

Old Business: Nothing to report

New Business:

1. Capital Projects – 2018:

Turnout Gear Replacement = \$10,000

Thermal Imaging Camera = \$12,000

Communications Upgrades = \$10,000

Facilities Improvements = \$25,000

Firefighting Equipment for Apparatus = \$10,000

Total Capital Projects for 2018 = \$67,000

There will be a special meeting for Capital Projects to be held on Saturday, December 2, 2017 at the District Administrative Office, 1612 Route 71, between the hours of 2pm-9pm. A motion was made by Commissioner Hendrickson and second by Commissioner Curtis to approve the Capital Projects and to have a special meeting on December 2. The motion was moved and approved Yes – 5, No – 0. The County is offering to have inmates come and paint the engine room on Nov. 13. We would supply the paint and supplies and lunch for the inmates. Cost for materials not to exceed \$1,000.

2. Shared Service Agreement – Procurement: Fire District No.3 has expressed interest in entering into a Shared Services Agreement with Fire District No.1 for Qualified Agent, Payroll/Benefit and Pension Administration as well general Procurement Related Services. A motion was made by Commissioner Miles to approve the Shared Service Agreement as drafted by the Director and to allow him to move forward with presenting the Agreement to District No. 3. The motion was second by Commissioner Hendrickson and approved 5- Yes, 0- No.

Miscellaneous: District approved to pay for 10 members to attend the December Fire Chiefs Dinner.

Public Participation: None

Good of the Board: Nothing to report

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Adjournment: There being no further business to come before the Board the meeting was adjourned at 7:43 p.m.

Respectfully submitted,

Norman R. Stelling – Secretary/Clerk of the Board

