

**BOARD OF FIRE COMMISSIONERS  
WALL FIRE DISTRICT NO.1  
WALL TOWNSHIP NEW JERSEY**

PO Box 53  
Belmar, NJ 07719  
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November 7, 2013

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*The New Jersey open Public meetings law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.*

*In accordance with the provisions of this Act the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:*

- *Published in the Coast Star on December 27, 2012*
- *Filed written notice with the Township Clerk on December 27, 2012*
- *Posted written notice on the Official Bulletin Board at the Township Municipal Building On December 27, 2012*

**THE USE OF MOBILE COMMUNICATIONS DEVICES IS PROHIBITED WHILE THE MEETING IS IN SESSION**

The regular monthly meeting of Wall Fire District No.1 Board of Fire Commissioners was called to order at 7:00 p.m. by President Bill Davenport with a salute to the flag and announcement of the emergency exits.

**Roll Call:** Commissioners Stelling, Davenport, Hendrickson and Miles present. Commissioner Kniffin listed as absent.

**Approval of Minutes:** The minutes of the October meeting were approved on a motion by Commissioner Hendrickson and second by Commissioner Miles. 4-Yes, 0-No.

**Correspondence:**

Letter from NJ Manufacturers Insurance explaining changes in policy format and billing.

**Approval of Requisitions, Vouchers and Bills:** The bills were approved to be paid on a motion by Commissioner Stelling and second by Commissioner Davenport.

**Director's Report:** Director Newberry has completed all required classes for the Qualified Purchasing Agent course. The State Exam will be in December and the registration fee is \$150 which will come out of the Director's Line Item. Director Newberry will be attending a class covering Quick Books on December 17. Wall Fire Company responded to (9) alarms and (1)

drill in the month of November. The (2) Fire Prevention presentations went well. The Board will stay with VFIS for this year, and shop for a better premium near the middle of 2014. Director Newberry reported on the results of the Fire Company Line Officer elections. He will be attending the League of Municipalities meeting in Atlantic City on November 20<sup>th</sup>.

**Solicitor's Report:** Mr. Sendzik will supplement on Commissioner Stelling's Bureau report and on the sale on the Route 71 firehouse later in the meeting.

**Treasurer's Report:** Commissioner Miles reported that the balance in the Investors Checking Account was \$75,247.50. The Treasurer's Report was accepted as read on a motion by Commissioner Stelling and second by Commissioner Davenport. 4-Yes, 0-No.

#### **COMMITTEES:**

**House Report:** Commissioner Hendrickson reported the 71 Firehouse was left in good shape by Belmar Fire Company. The rear door lock has been changed back to the original cylinder.

**Equipment Report:** Truck 1-88 will go to AirPower for hydrotesting of the cascade bottles. The Director's car is almost ready. (1) chain saw and the Honda Light Generator are out for repair.

**Fire Bureau:** Commissioner Stelling, Commissioner Mark Palecia from District 3 and Mr. Sendzik met with Township Administrator Jeff Bertram. Mr. Bertram had some concerns with the change to the smoke detector fees proposed by the Bureau. He had researched 6 other towns' inspection fees and explained how they compared to the Bureau's proposed changes. Solicitor Sendzik explained that there are definite management problems with the Bureau that have to be addressed. Mr. Bertram also offered to assist the Bureau with clerical help when needed. The Bureau will meet on November 13<sup>th</sup> to discuss these issues.

**Legislation:** Solicitor Sendzik reported there was no new legislation at this time.

**Apparatus Committee:** Seagrave Rep. should have final drawings for the new truck sometime around Thanksgiving. The committee hopes to have documents signed by January. Monmouth County Improvement Authority has a financing program; the Director has completed and submitted the survey. The one problem is that they require the first payment by December 2014. This is not what the Board had anticipated, so the Board may look at other borrowing options. Houston-Galveston Area contract came back signed and approved.

**Web Site:** Is up but some financial documents have been deleted due to a virus. Steve Nash will be contacted to get the Web Site to a status so the Director can enter what is missing.

#### **OLD BUSINESS**

**Sale of Route 71 Firehouse:** The auction was opened at 12:00 noon and closed at 12:01 p.m. there were no bidders. Solicitor Sendzik explained what options the Board has with regard to the sale of the 71 firehouse since no bids were received. Director Newberry and Solicitor Sendzik were authorized by the Board to talk again with an organization that has shown interest in the building.

**Insurance/Lease Agreement with fire Company:** Director Newberry and Solicitor Sendzik are working on the new agreement and are waiting to meet with representatives from the fire company.

**NEW BUSINESS**

**Resolution Introducing and Approving 2014 Budget:** Mr. Bob Elliot, CPA, explained how the 2014 District's budget was prepared. The Board passed a Resolution approving the 2014 Annual Budget on a motion by Commissioner Miles and second by Commissioner Hendrickson. All members present voting yes. The Budget will be adopted at the December 5, 2013 at 6:45 p.m.

**Policy Revision:**

- A. Mandatory Requirements for Fire Officers
- B. Emergency Apparatus and Vehicle Rules and Regulations
- C. Disciplinary Rules and Regulations
- D. Accident/Incident Reporting and Investigation
- E. Chief/Deputy Chief Vehicle Policy

The first reading of the above Polices were approved on a motion by Commissioner Davenport and second by Commissioner Hendrickson. All members present voting to approve.

Director Newberry reported there has been no response from Lake Como on the purchase of the 1993 KME fire truck. Lake Como had shown interest in the truck but we have heard nothing in months. Director Newberry reached out to Fire Tek, they are a national used fire apparatus broker. They do the listing and take all phone calls of parties that are interested and forward the information to us. We contact the interested parties and Fire Tek gets 10% of the final sale price. The Director was given permission to do the listing of the truck on a motion by Commissioner Davenport and second by Commissioner Hendrickson. All members present voting yes. The asking price will be \$40,000.00.

**Miscellaneous:** Nothing

**Public Participation:** None

**Good of the Board:** Nothing

There being no further business to come before the Board the meeting was adjourned by President Davenport at 8:07 p.m.

Respectfully submitted;

Norman R. Stelling  
Secretary/Clerk