

**BOARD OF FIRE COMMISSIONERS
WALL TOWNSHIP FIRE DISTRICT NO. 1**

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November 7, 2019

President Davenport calls the regular meeting to order at 7:30 pm.

President Davenport asks the Clerk to Call the Roll:

ROLL CALL:

President Davenport: Present

Vice President Hendrickson – Present

Secretary Stelling – Present

Treasurer Miles – Present

Commissioner Curtis – Present

Fire District Administrator Newberry and Solicitor Sendzik also in attendance.

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time place and agenda to the extent known thereof as follows:

- Published in the Asbury Park Press on December 15, 2018
- Filed written notice with the Township Clerk on December 12, 2018
- Posted written notice on the Official Bulletin Board at the Township Municipal Building on Dec 12, 2018

THE USE OF MOBILE COMMUNICATION DEVICES IS PROHIBITED WHILE THE MEETING IS IN SESSION

PUBLIC COMMENT ON AGENDA ITEMS ONLY - None

APPROVAL OF MINUTES – A motion was made by Commissioner Miles and second by Commissioner Curtis to approve the minutes of the previous meeting as submitted. The motion was moved and carried and approved with all members present voting **YES**.

APPROVAL OF REQUISITIONS, VOUCHERS AND BILLS – A motion was made by Commissioner Curtis and second by Commissioner Miles to approve the bills for payment as submitted. The motion was moved and carried and approved with all members voting **YES**.

TREASURER’S REPORT – Commissioner Miles reported that the balance in the Investor’s account, former operating account, was \$8,717.07. Balance in the Two River operating account was not available at time of meeting. A motion was made by Commissioner Stelling and second by Commissioner Curtis to accept the

Treasurer's report as submitted. The motion was moved and carried and approved with all members present voting **YES.**

DIRECTOR'S REPORT - Administrator Newberry reported on a meeting that he attended along with Commissioner Davenport, Commissioner Stelling and the Executive Board and Building and Grounds Committee of the Fire Company. The purpose of the meeting was to discuss the replacement of the apron at the 18th Avenue fire house. The Board had agreed to fund \$30,000 of the proposed cost of the apron project. It was decided that the best way to approach the project was to retain the services of an engineer to give us a better idea of how the project should move forward. The anticipated cost of the engineering services is \$15,000. The Board has agreed to pay for these services. During the meeting it was brought to the attention of Administrator Newberry and the Board representatives that the fire company has had some issues with commercial entities parking their vehicles at the fire house. This is a company issue, but because the Board holds the insurance on the property the Board is involved with the issue. The entities have been informed to remove their vehicles. Commissioner Stelling will reach out to Solicitor Sendzik to have him prepare the proper documents that will protect the Board and the fire company and put in place some formal arrangements for use of the company property for parking purposes.

The insurance policy is coming for renewal this year. Administrator Newberry would like to discuss changing our insurance agent, remaining with VFIS as the carrier, but changing our agent. The new agent would be the Nottingham Insurance Group. Solicitor Sendzik will take care of the necessary paperwork. Administrator Newberry will discuss with Wall District #3 about the possibility of them taking over doing the NFIRS reports thru a Shared Service Agreement. The workshop meeting scheduled for November 22nd was changed to November 19th at 7:00 p.m.

COMMITTEES

1. House Report – Commissioner Hendrickson reported progress.
2. Equipment – Administrator Newberry suggested that the Board look into getting a new service company for vehicle repairs because of increasing repair costs.
3. Fire Bureau - Progress

OLD BUSINESS

- A.** Lakewood QPA Agreement – Lakewood agreed to a 2-year agreement, with the first year being at \$18,000 a year. Second year being at \$20,000 a year, and the remainder of the fourth quarter of this year will be \$4,000, for a total fee for all services of \$42,000. A motion was made by Commissioner Miles and second by Commissioner Curtis to approve a Resolution entering into a 2-year agreement with Lakewood at the agreed amounts. The motion was moved and carried and approved with all members present voting **YES.**
- B.** Capital Improvements – 18th Ave Station = Apron – The Board has agreed to purchase the paint for the engine room, work to be performed by the fire company.
- C.** Ladder 89 – Administrator Newberry is exploring going out to Bond for the non-cosmetic refurbishment of ladder 89. One of the Bond options in the County Improvement Authority. Our next opportunity for the County Improvement Authority is next year.
- D.** Budget 2020 – The meeting was turned over to Mr. Robert Elliot who review the proposed 2020 District Budget. He explained the inter workings of how all the numbers come together and the present financial status of District. There being no questions from the Board members, Mr. Elliot will move forward with the final preparation of the Budget. The Board scheduled a special meeting on Dec. 2 from 6 to 9 p.m. for the purpose of letting the District voters vote on Capital Projects.
- E.** Retention Program – It will be introduced later when formalized.

NEW BUSINESS

- A.** Equipment Maintenance 2020 – Already covered.

- B. Shared Services – Mark Pelecia, chairman of Dist. #3 Board of Fire Commissioners will attend the Nov. 18th workshop meeting. The workshop meeting was previously scheduled for November 19th at 7:00 p.m.
- C. LOSAP Contributions – The Board has not increased our LOSAP contributions since 2010. Administrator Newberry asked if the Board would consider increasing the LOSAP contribution to the State mandated maximum of \$1709. A notice must be sent to the public along with all eligible LOSAP participants and the fire company that we are considering increasing it and they have a right to attend the Dec. meeting. A motion was made by Commissioner Curtis and second by Commissioner Hendrickson to move forward with the proposed LOSAP increase to \$1709. The motion was moved and carried and approved with all members present voting **YES**.

MISCELLANEOUS – Nothing to report

PUBLIC PARTICIPATION - None

GOOD OF THE BOARD – Nothing to report.

Adjournment: There being no further business to come before the Board at this meeting the meeting was adjourned at 9:05 p.m.

Respectfully Submitted;
Norman R. Stelling
Secretary/Clerk of the Board