

**BOARD OF FIRE COMMISSIONERS
WALL FIRE DISTRICT NO.1
WALL TOWNSHIP NEW JERSEY**

October 23, 2012

The New Jersey open Public meetings law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act known thereof posted as follows:

- *Published in the Coast Star on April 12, 2012*
 - *Published in the Asbury Park Press on April 6, 2012*
 - *Filed written notice with the Township Clerk on April 4, 2012*
- Posted written notice on the Official Bulletin Board at the Township Municipal Building on April 5, 2012.*

Meeting called to order by Attorney Jay Sendzik at 8:08 p.m.

Salute to the flag followed by announcement of emergency exits

Roll Call – Commissioners Stelling, Davenport, Hendrickson, Miles Present. Commissioner Kniffin Absent.

Minutes of the previous meeting were approved as presented with no questions on a motion by Commissioner Hendrickson and second by Commissioner Miles. All members present voting Aye.

Correspondence – Letters from Attorney Sendzik's office pertaining to: sale of property to contiguous property owners, copy of Annual Audit Synopsis and Affidavit of Publication, copy of proposed Oath of Office recommended for all fire fighters and line officers to take prior to assuming their positions.

Approval of Requisitions, Vouchers and Bills - The bills were approved to be paid on a motion by Commissioner Davenport and second by Commissioner Miles. All members present voting Aye.

Chief's Report – [See attached] Chief's report was approved on a motion by Commissioner Miles and second by Commissioner Davenport. All members present voting to accept.

Treasurer's Report – Commissioner Miles reported that the balance in the Investors Checking Account was \$185,588.71. Motion to accept Commissioner Davenport, second Commissioner Hendrickson. All members present voting Aye.

House Report – Route 71 firehouse will be cleaned and ready for the election. Lights will be replaced and repaired and a new flag purchased.

Equipment Report – Working on getting electric start for 1-85 truck generator, truck 1-89 still having problem with outriggers; will stay in service.

Bureau of Fire Prevention – Next meeting in November.

Legislation – Legislation introduced relative to the open public meeting act, second reading before Senate pulled back due to objections. Solicitor Sendzik suggested the Board move motion that there be no texting and emailing of Board members during the meeting.

Apparatus Committee – Commissioner Davenport not much to report at this time. Hope to have more information at the November meeting. Only response was from PL Custom.

Old Business – Shared Service Agreement with Lake Como. Talks still continuing. Chief Newberry and Chief Brice have talked. Still no decision from Lake Como Boro Officials. Might have more information for the November meeting.

Sale of Route 71 firehouse – Chief Newberry and Commissioner met with Greg Kalpalko. Greg would offer a bid on \$150,000. Chief Newberry explained that this was much lower than what we want for the building. Mr. Kalpalko wants to see site survey and asked if the Board would consider lowering their price. Mr. Elliot and Jay Sendzik have different views on the sale of the firehouse. Chief Newberry suggested that the Board consider an asking price between 150,000 and 200,000. After a lengthy discussion the Board decided they would lower their asking price will be \$170,000. Motion by Commissioner Hendrickson second by Commissioner Miles. All members present voting Aye. Auction notice will be Nov. 1. Auction on December 6, 2012 at 7:00 p.m. at Workshop Meeting. Bid Specs will be picked up at Jay Sendzik's office and returned to the Fire Bureau Office.

Upgrade to the Security system – New DVR and 2 outside cameras installed. Camera in rear of engine room not working. Will be replaced. Commissioner Stelling was given permission to check with Cablevision about new internet and wireless service.

Personnel Protective Equipment Policy – 2nd reading motion by Commissioner Stelling second by Commissioner Davenport. All members present voting Aye. Will become policy.

Confidentiality and Privacy Policy – 2nd reading- motion by pass Commissioner Hendrickson second by Commissioner Miles. All members voting Aye.

New Business

Chain of Command and Delegation Policy, Incident Safety Officer Policy, and Chain of Command Flow Chart Policy. All were moved on 1st reading on a motion by Commissioner Davenport and second by Commissioner Hendrickson.

On a recommendation by Jay Sendzik the Board established a committee to oversee applications and the progress of probationary members. The committee will consist of the Chief and one Commissioner. The Board approved Commissioner Hendrickson to be Board representative. Motion by Commissioner Stelling second by Commissioner Davenport.

Budget for 2013 – Chief Newberry reported on the outcome of his meeting with Mr. Elliot concerning the Commissioner Budget. Mr. Elliot explained ways the Board can use the \$30,000 in cap surplus. Mr. Elliot will try to have some figurers for the Nov. 15 workshop meeting.

The Board moved to adopt a policy that prohibits Board members to use cell phones to text and email during all Commissioner meetings. Use of cell phones will be for emergency use only. Motion Commissioner Davenport second Commissioner Hendrickson. All members present voting Aye.

Solicitor's Report – Solicitor Sendzik reported that his office has a Web-in-are on Social Media. The presentation is about 4 hours long and would like the Chief and any Commissioners who are interested to arrange to come to his office.

Auditor's Report – No report at this time.

Miscellaneous – Nothing to report

Public Participation – None

Good of the Board – Nothing

Adjournment – There being no further business for this meeting the meeting was adjourned at 9:21 p.m. on a motion by Commissioner Miles and second by Commissioner Davenport. All members present voting Aye.

Respectfully submitted;

Norman R. Stelling
Clerk/Secretary

Wall Fire Company # 1

Chief William Newberry
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P.O. Box 330
Belmar, NJ 07719



October 23, 2012

Chief's Report

- Month to Date, District 1 responded to 5 alarms and held 1 training drill.
- Next Company drill will be November 15th.
- Fire Company held Officer Nominations at their October 2nd business meeting. The only contested race at this time is for the position of 1st Lieutenant. All other positions are running unopposed.
- Wall High School Homecoming Event on October 27 at WHS. Wall Rec is asking if we can provide fire truck rides. I would like to use Engine 75 as well as the '47 Mack.
- I will be attending the quarterly NJ Fire Safety Commission meeting being held at the NJ League of Municipalities Convention in Atlantic City on November 14th. I would like to take Car 66 to this event.
- I am working with Mr. Sendzik to set up a special meeting of the Board of Fire Commissioner as well as the Fire Company to review all the policies that have been adopted over the past six months. Mr. Sendzik and I both feel it would be best if we held the meeting in January.
- From September 25th to October 23rd I have logged approximately 40 hours in District Administrative tasks.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. Newberry', with a long horizontal flourish extending to the right.

William Newberry, Chief

MONTHLY BILLS PAID ON OCTOBER 23 2012

Wall Fire Company No.1	\$2,150.00	RENT
NJ Natural Gas [18th avenue]	\$34.32	UTILITY
NJ Natural Gas [hwy 71]	\$25.00	UTILITY
JCP&L [18th avenue]	\$272.99	UTILITY
JCP&L [hwy71]	\$38.16	UTILITY
Verizon [hwy 71 phone]	\$44.78	UTILITY
Verizon [radio line]	\$129.52	UTILITY
Verizon [wireless card]	\$40.01	UTILITY
Township of Wall Water & Sewer	\$149.19	UTILITY
All Hands Fire Equipment	\$267.35	FIRE EQUIPMENT
Sunoco		GAS
Monmouth Petroleum		DIESEL
Taylor's Hardware		VEHICLE REPAIRS
Norwood-Belmar		INSURANCE
Danskin Insurance Company		
US Postal Service		
Jay Sendzik [Attorney]		ADMINISTRATION
The Coast Star	\$100.88	Audit Synopsis ADMINISTRATION
The Asbury Park Press		ADMINISTRATION
ERS Fleet Repair	\$130.00	TRUCK 1-89 VEHICLE REPAIRS
Federal Resources Supply Co.		CERTIFICATION & TESTING
Suntrust Leasing	\$63,126.85	LEASE PAYMENT
Air Power International		CERTIFICATION & TESTING
Lincoln Financial Advisors		LOSAP
Chase Card Services	\$21.45	Microphone [recorder] MISC
NJ Casualty Insurance Company		WORKERS COMP.
Emergency Services Marketing Corp.	\$650.00	[AM Responding[contract payment] Cert. & Testing
Township of Wall	\$251.49	Gas
Continental Fire & Safety Inc.		EQUIPMENT
Skylands AreaFire Equipment		EQUIPMENT
Dorothy Wilson CPA		ADMINISTRATION
Seaboard Fire & Safety Equipment		CERTIFICATION & TESTING
Allcomm Technologies		

