

**BOARD OF FIRE COMMISSIONERS
WALL FIRE DISTRICT NO.1
WALL TOWNSHIP NEW JERSEY**

September 25 2012

The New Jersey open Public meetings law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

- *Published in the Coast Star on April 12, 2012*
- *Published in the Asbury Park Press on April 6, 2012*
- *Filed written notice with the Township Clerk on April 4, 2012*
- *Posted written notice on the Official Bulletin Board at the Township Municipal Building on April 5, 2012.*

Meeting called to order by Attorney Jay Sendzik at 8:00 p.m.
Flag salute followed by announcement of emergency exits
Roll Call – Commissioner’s Davenport, Hendrickson, Miles, Stelling present at time of roll call.
Commissioner Kniffin arrived at 8:11 p.m.

Minutes of the previous meeting were approved as presented. Motion Commissioner Hendrickson, second Commissioner Davenport. Motion carried by Majority.

Correspondence – Subpoena from Freehold Prosecutor’s office request for information.

NJ State Association of Fire Districts, Meeting Agenda and Minutes
Hose testing report.

Bills – The bills were approved as read on a motion by Commissioner Davenport, second by Commissioner Hendrickson. All members voting Aye.

Chief’s Report – [See attached] Motion to approve by Commissioner Davenport, second by Commissioner Hendrickson. All members present voting Aye.

Treasurer’s Report – Commissioner Miles reported that the balance in the Checking Account was \$107,575.73. Motion to accept Commissioner Davenport, second Commissioner Hendrickson. All members present voting Aye.

House Report – Commissioner Hendrickson reported grass was cut, company used building for a company drill. No further progress on sale.

Equipment Report – Commissioner Davenport reported truck 1-85 had generator installed. Would like to install electric start on generator. Truck 1-89 problem with out riggers, will be checked by API.

Commissioner Stelling reported that all trucks had hose tested. Lost 4 lengths of 5” and 2 lengths of 3” hose due to holes and leaks.

Bureau of Fire Prevention – Commissioner Stelling reported all materials for Fire Prevention Week received. All inspections up to date, schedule for schools given to chief.

Legislation – Solicitor Sendzik had no new legislation to report.

Apparatus Committee – Commissioner Davenport reported committee reviewed equipment at Wildwood. Will schedule committee meeting soon.

Inter Local Agreement [Lake Como] – Jay Sendzik reported that have been some more discussions with regard to the Inter Local Agreement with Lake Como. Nothing definitive. Board should act on the Chiefs request to enter into the Mutual Aid Agreement with them from Oct. to Dec. Motion to that affect by Commissioner Hendrickson, second Commissioner Davenport. Motion passes 5-0.

Sale or Route 71 House – Will be listed twice in the Coast Star and Asbury Park Press. Return date will be on Dec 4th at 12:00 p.m. at the 18th ave firehouse.

Up Grade to Security System at 18th Avenue firehouse – No response from vendor. Secretary to send letter to vendor, [System Sales]

Open Public Meetings Policy – second reading. Motion to pass as previously read Commissioner Stelling, second by Commissioner Davenport. Motion passed 5-0.

Blood Borne Pathogen Policy – second reading. Motion to pass as previously read Commissioner Miles, second Commissioner Stelling. Motion passed 5-0.

Audit [2012]- Neral & Company contacted, documents completed. Commissioner Kniffin had not signed approval document. Commissioner Kniffin was given a copy of 2012 Audit and was asked to review by next commissioner's meeting and sign certification. Certification was signed by the four other Commissioners and sent to State.

New Business – Board requested Robert Elliot CPA to give presentation in relation to doing the Board's annual Audit and assisting in doing the annual Budget. Mr. Elliot explained to the Board some of the problems that he found with the Boards audits. After hearing Mr. Elliot's presentation Solicitor Sendzik suggested that the Board decide what they are planning to do as regard to future projects at their workshop meeting. Formal action concerning taking on Mr. Elliot as the Board's Auditor may be done at the workshop.

Personnel Protective Policy - Motion to move on 1st. reading Commissioner Stelling, second by Commissioner Davenport. Motion passed 5-0

Confidentiality and Privacy Policy – Motion to approve Commissioner Stelling, second by Commissioner Davenport. Motion passed 5-0

Emergency apparatus and Vehicle Rules and Regulations – motion to approve and move forward on the revision, motion Commissioner Stelling, second Commissioner Davenport. Motion passed 5-0.

Chief Newberry arrives at meeting 8:55.

Modification and Renovations to Commissioners Room – Jay advised the Board that they have a \$2100 threshold. Anything over that has to be at prevailing rate or union rate. Contractor must also have proper documents.

Solicitor's Report – Will be given under closed session.

Miscellaneous – Commissioner Kniffin said that he had purchased the monitor in the engine room with his own personal funds. Chief will check into the status and location of the monitor. Commissioner Kniffin asked if the District could replace the monitor.

Public Participation – Doug Davenport[Fire Company President] asked for copy of Lease Agreement. Secretary to provide. Asked if Commissioner's could have 71 firehouse lot cleaned. Will schedule meeting between Jay Sendzik and fire company sometime in November. Commissioner Kniffin presented medical bills for Tyler Savage that have not been paid. Chief will handle.

Good of the Board – Chief Newberry reported that the company has 4 members that will be presented a situation from the Fire Marshalls Office.

Motion to go into closed session – Commissioner Stelling, second Commissioner Davenport. Motion passes 5-0. Closed session to discuss pending litigation, there will be formal action taken.

Board approves to go back into open Session

Litigation pending with firefighter Kniffin and Savage. Board agreed in principal but there was no formal action. The Board approved to pass a Resolution Authorizing Litigation Compromise.

[See attached Resolution]

Resolution passed on motion by Commissioner Stelling, second by Commissioner Davenport.

Commissioners Stelling, Davenport, Miles, Hendrickson voting Aye. Commissioner Kniffin voting Present on recommendation by Board attorney Sendzik. Motion passes 4-0.

Meeting adjourned at 9:58 p.m.

Respectfully submitted;

Norman R. Stelling
Secretary/Clerk

Wall Fire Company # 1

Chief William Newberry
Phone: 732-681-6458
Fax: 732-681-9581
www.wfd1.net
P.O. Box 330
Belmar, NJ 07719



September 25, 2012

Chief's Report

- Month to Date, District 1 responded to 8 alarms and held 1 training drill.
- Next Company drill will be October 11th.
- I attended NJ State Fire Convention in Wildwood from September 13-15.
 - I am pleased to announce I was elected 2nd Vice President of the New Jersey State Fire Chief's Association at their annual conference held in Wildwood on September 13th.
 - I attended the NJ State Assoc. of Fire Districts meeting on 9/14. Please see attached documents that were distributed at meeting.
 - Commissioner Davenport, Captain Hendrickson Jr and I will be looked at fire apparatus at the Convention. The Apparatus Committee will be meeting in October to discuss and schedule Demo's to come to the Station for review.
- Utility 85 has returned from Odyssey. Unit is now complete as Captain Hendrickson Jr oversaw equipment mounting upon its return. Unit is now in service as a Tactical Support Unit.
- Four of our Firefighters will be recognized at the Annual Medal Day hosted by the Monmouth County Fire Marshal's Office taking place on Sunday, October 7th at the Fire Academy.
- I was contacted by the Chief of Lake Como (S. Belmar) FD regarding mutual aid support since they are having difficulty with staffing and the Borough Council has still not made a decision on the fate of that Fire Department. I would like the Board to consider reinstating the Automatic Aid/Dual Dispatch plan that we had with the Lake Como FD earlier in the summer. I feel it would be best if we offered our assistance from October 1 – December 31st. Hopefully by then we will have a better idea of what is going to

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happen with the Lake Como Fire Dept. The staffing we will be able to give them as well as the single engine they can provide us will benefit both organizations involved.

- Board website and email is working fine. Completed website to be up by mid-November. Any Commissioner requesting an email address should contact me ASAP.
- The NJ Division of Fire Safety will be at our Firehouse on October 2nd at 10am to review the new NFRIS with us.
- I would like to set up a special meeting of the Board of Fire Commissioner as well as the Fire Company to review all the policies that have been adopted over the past six months. The two dates available at this moment are Monday, November 12 or Tuesday, November 20.
- From August 28th to September 25th I have logged approximately 40 hours in District Administrative tasks.

Respectfully submitted,

William Newberry, Chief

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1961
1962

MONTHLY BILLS PAID ON SEPTEMBER 25, 2012

Wall Fire Company No. 1	\$2,150.00	RENT
NJ Natural Gas [18th ave]	\$31.97	UTILITY
NJ Natural Gas [Hwy 71]	\$51.16	UTILITY
JCP&L [18th Ave]	\$436.65	UTILITY
JCP&L [Hwy 71]	\$40.50	UTILITY
Verizon [hwy 71 Phone]	\$44.78	UTILITY
Verizon [radio line]	\$129.52	UTILITY
Verizon [wireless card]	\$40.01	UTILITY
Township of Wall Water & Sewer		UTILITY
All Hands Fire Equipment	\$3,342.57	FIRE EQUIPMENT
Sunoco		GAS
Monmouth Petroleum		DIESEL
Taylor's Hardware		VEHICLE REPAIRS
Norwood-Belmar		INSURANCE
Danskin Insurance Company		CERTIFICATION & TESTING
Seaboard Fire & Safety Equip.		ADMINISTRATION
US Postal Service		ADMINISTRATION
Monmouth County Treasurer		ADMINISTRATION
Jay Sendzik		ADMINISTRATION
The Coast Star		ADMINISTRATION
ERS Fleet Repair	\$140.00	VEHICLE REPAIRS TRUCK 1-75
Federal Resources Supply Co.		CERTIFICATION & TESTING
Suntrust Leasing		LEASE PAYMENTS
Neral & Company		Postage [5-75]-Supplies [139-96]-Equipment [114-00]
Airpower International		CERTIFICATION & TESTING
Lincoln Financial Advisors		LOSAP
Chase Card Services	\$92.21	30.10 [postage] 55.99 [supplies] 6.12 [misc.]
NJ Casualty Insurance Company	\$2,309.00	WORKERS COMP. INSURANCE
Van Wickle Auto Supply, Inc		VEHICLE REPAIRS
Underwriters Laboratories		CERT. & TESTING
ALLCOMM TECHNOLOGIES		RADIO REPAIR
SKYLANDS AREA FIRE EQUIPMENT		FIRE EQUIPMENT
Jost Garage		New Fuel Pump
Fire Hooks Unlimited, Inc.	\$1,040.00	FIRE EQUIPMENT

MONTHLY BILLS PAID ON SEPTEMBER 25, 2012

Sea Coast		\$263.01	Vehicle Repairs car 1-66
ESI Equipment		\$553.00	CERTIFICATION & TESTING
Fail Safe Testing Inc.		\$1,562.50	CERTIFICATION & TESTING
<i>BILL NEWBERRY</i>		<i>2.89</i>	<i>SUPPLIES</i>
<i>CRAFTMASTER PAINTING</i>		<i>163.00</i>	<i>STATIONARY</i>
<i>TOWNSHIP OF WALL</i>		<i>293.39</i>	<i>GAS TOTAL</i>
1st Installment		\$76,945.19	
2nd Installment		\$81,471.38	
3rd Installment			
4th Installment			