

**BOARD OF FIRE COMMISSIONERS
WALL TOWNSHIP FIRE DISTRICT NO. 1**

1612 ROUTE 71
P.O. BOX 53
BELMAR, NJ 07719
PHONE: (732)820-4854
FAX: (732)974-8055
September 5, 2019

President Davenport calls the regular meeting to order at 7:30 pm.

President Davenport asks the Clerk to Call the Roll:

ROLL CALL:

President Davenport: Present

Vice President Hendrickson – Present

Secretary Stelling – Present

Treasurer Miles – Present

Commissioner Curtis – Present

Fire District Administrator Newberry and Solicitor Sendzik also in attendance.

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time place and agenda to the extent known thereof as follows:

- Published in the Asbury Park Press on December 15, 2018
- Filed written notice with the Township Clerk on December 12, 2018
- Posted written notice on the Official Bulletin Board at the Township Municipal Building on Dec 12, 2018

THE USE OF MOBILE COMMUNICATION DEVICES IS PROHIBITED WHILE THE MEETING IS IN SESSION

PUBLIC COMMENT ON AGENDA ITEMS ONLY - None

APPROVAL OF MINUTES – A motion was made by Commissioner Curtis and second by Commissioner Miles to approve the minutes of the previous meeting as submitted. The motion was moved carried and approved, with all members present voting YES.

APPROVAL OF REQUISITIONS, VOUCHERS AND BILLS – A motion was made by Commissioner Stelling and second by Commissioner Curtis to approve the bills for payment as submitted. The motion was moved and carried and approved, with all members present voting YES.

TREASURER’S REPORT – Commissioner Miles reported that the balance in the Investor’s account was \$157,925.35. A motion was made by Commissioner Hendrickson and second by Commissioner Curtis to approve the Treasurer’s report as submitted. The motion was moved and carried and approved, with all members voting YES.

DIRECTOR'S REPORT – Administrator Newberry reported that the NIFIRS reports are in up to June 1 or this year. He suggested that we investigate a different avenue of doing and filing the reports. There are a few ways of approaching the matter. One is having FD #3 doing them, another is having one of the Bureau staff doing them, and the last is having an individual doing these reports. Fees, if any, to complete the reports would be discussed. The Administrator will investigate the options and get back to the Board. The web site is up to date.

COMMITTEES

1. House Report - Progress
2. Equipment – Ladder truck going for aerial testing on September 17, after it will be going to FF1 for the generator removal, and to have the A/C checked out.
3. Fire Bureau – There will be a meeting on September 27. The Bureau will take part in the Township's Summer Intern program.

OLD BUSINESS – Fire Chief & Director Vehicles: LFB Application, Make/ Model, Conversion, Graphics, Communications. Was discussed under workshop session.

NEW BUSINESS –

- A. Harassment Prevention – We received a risk communique from VFIS, our insurance provider, which suggests that we provide effective training sessions lead by creditable and knowledgeable professionals. It also states that we should have a sound training program that all employees, but especially supervisors should be required to attend. Wall District #3 has received the same communication from their insurance provider, and they are scheduling a law firm to come in and provide harassment training. The cost is to be divided per agency attending. The class will be on September 23. The Administrator sent out a memo to the line officers and Executive Board of the fire company. All line officers as required to attend. It was discussed that the Board needs to put something in a policy that explains if you want to be an officer you must complete some type of harassment training. Administrator Newberry and Solicitor Sendzek will work on drafting a policy.
- B. Policies and Procedures – There has been some confusion by some fire company members between by-laws and policies and procedures. The feeling is that at some point we will have to sit down and explain to the fire company what the differences are, and ultimately who is in charge.
- C. Turnout Gear – Future Orders and Alternations – We have capital money available this year to purchase [3] sets of turnout gear. We are exploring different manufacturers.
- D. Capital Improvements – 18th Ave Station = Apron – Administrator Newberry would like to sit down with the Building and Grounds Committee and get an idea of what they are trying to accomplish, seeing how the Board is funding 50% of the project. This project would require engineering and bid specifications, because we must adhere to local public contracts law.

MISCELLANEOUS – Nothing to come before the Board

PUBLIC PARTICIPATION - None

GOOD OF THE BOARD – Nothing to come before the Board

Adjournment: There being no further business to come before the Board at this meeting the meeting was adjourned at 8:18 p.m.

Respectfully Submitted;
Norman R. Stelling
Secretary/Clerk of the Board