

**BOARD OF FIRE COMMISSIONERS
WALL FIRE DISTRICT NO.1
1612 ROUTE 71
P.O. BOX 53
BELMAR, NJ 07719
PHONE: (732)-820-4854
Fax: (732)-974-8055
www.wtfd1.com
April 23, 2020**

The regular monthly meeting of Wall Fire District No.1, Board of Fire Commissioner was called to order at 12:15 with the salute to the flag followed by the announcement of emergency exits by President Davenport.

The New Jersey Open Public Meetings Law, N.J.S.A.10-4-6 et seq. Was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

- *Published in the Asbury Park Press December 19, 2019*
- *Published in the Coast Star December 26, 2019*
- *Filed written notice with the Township Clerk on December 17, 2019*
- *Posted written notice on the Official Bulletin Board at the Township Municipal Building Dec. 17, 2019*

ROLL CALL:

President Davenport – Present

Vice President – Hendrickson-Present

Secretary – Stelling – Present

Treasurer – Miles – Present

Commissioner – Curtis – Present

Administrator Newberry also in attendance. Solicitor Sendzik participated in the meeting via speaker phone.

At this point President Davenport turned the meeting over to Administrator Newberry.

PUBLIC COMMENTS ON AGENDA ITEMS: None

APPROVAL OF MINUTES: A motion was made by Commissioner Miles and second by Commissioner Hendrickson to approve the minutes as submitted. The motion was moved and approved with all members voting **YES.**

APPROVAL OF REQUISITIONS, VOUCHERS AND BILLS: Administrator Newberry reported that there was only one bill to come before the Board, and that is for Greg's Auto Care & Maintenance and Repairs in the amount of \$600. A motion was made by Commissioner Miles and second by Commissioner Curtis to approve the bill for payment. The motion was moved and approved with all members voting **YES.**

TREASURER' REPORT: Two River Community Bank balance \$274,928.59, and for Investor's Payroll account \$19,707.21. A motion was made by Commissioner Curtis and second by Commissioner Hendrickson to approve the Treasurer's Report. The motion was moved and approved with all members voting **YES.**

ADMINISTRATOR'S REPORT: Will be covered under New Business.

COMMITTEES:

1. House Report: The cleaning service has been coming twice a week and cleaning both locations. Starting May 1, they will go back to the regular schedule.
2. Equipment: Truck 1-77 had two batteries installed. Truck 1-89 will be picked up next week by Defender to repair the PTO.
3. Fire Bureau: Will be covered under New Business.

OLD BUSINESS: The 2020 fire chief's car has been placed into service; Chief Campion has the car. The 2015 Tahoe came back today. We were told there were some electrical issues with the vehicle. One of the batteries has to be replaced and the A/C has to be repaired. When the repairs are completed the Deputy Chief will take possession of the vehicle and the 2010 Tahoe will be transferred to the Bureau of Fire Prevention.

Capital Improvements: Administrator Newberry has been working with the Deputy Chief and Lieut. Flimcum, concerning the washer & dryer. We hope to have more info by the May Commissioners meeting. The 2020 Administrator's vehicle that was approved in the 2019 Budget. The vehicle was approved to be purchased in August of 2019. Ford cannot supply the specific vehicle that we wanted but they do have a similar vehicle available at the state contract price. We have a resolution authorizing a contract thru the approved Educational Services Commission Cooperative Contract, for the purchase of a 2020 Ford Expedition thru Beyer Ford Fleet, in the amount of \$47,926.55. As approved in the 2019 Fire District Budget. A motion was made by Commissioner Curtis and second by Commissioner Miles to approve the contract. The motion was moved and approved with all members voting **YES**. For upfit of the vehicle, almost all of the equipment for the vehicle, is being carried over from 2005 Crown Victoria that was sold. The cost of the labor installation under State Contract with East Coast Emergency Lighting for installing customer supplied equipment, and necessary items, is \$3721.86. A motion by Commissioner Hendrickson and second by Commissioner Miles to move forward with the purchase and installation of equipment. The motion was moved and approved with all members voting **YES**.

The Bureau has started moving vehicles around. The Deputy Fire Marshall has the Fire Marshalls previous Chevy Tahoe, and the Fire Investigator has the Deputy Fire Marshalls previous pickup truck. The spare car which is a 2004 Expedition is no longer road worthy.

NEW BUSINESS: Each Commissioner received a letter dated April 23, 2020, which Mr. Newberry read to the Board. The letter explained how the recent pandemic drastically effected the loss of revenue to the Fire Bureau. In order to ensure financial solvency, Mr. Newberry proposed implementing cost saving initiatives. These will include, but limited to, cutting the part time inspection staff's hours, and all Bureau Staff will be furloughed on day a week starting May 1st. As such the Bureau will be closed on Friday's indefinitely. All contractual employees have agreed to voluntary furloughs for the month of May. A motion was made by Commissioner Miles and second by Commissioner Hendrickson to approve Mr. Newberry's proposed implementations. The motion was moved and approved with all members voting **YES**.

MISCELLANEOUS: Nothing to report.

PUBLIC PARTICIPATION: None

GOOD OF THE BOARD: Nothing to report

ADJOURNMENT: There no further business to come before the Board at this time the meeting was adjourned at 12:26 p.m.

Respectfully Submitted,

Norman R. Stelling
Secretary/ Clerk of the Board