

**BOARD OF FIRE COMMISSIONERS  
WALL FIRE DISTRICT NO.1**

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**February 6, 2020**

The regular monthly meeting of Wall Fire District No.1, Board of Fire Commissioners was called to order at 7:30 with the flag salute followed by the announcement of emergency exits Vice President Hendrickson.

*The New Jersey Open Public Meetings Law, N.J.S.A. 10-4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.*

*In accordance with the provisions of the Act, the Board of fire commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:*

- *Published in the Asbury Park Press December 19, 2019*
- *Published in the Coast Star December 26, 2019*
- *Filed written notice with The Township Clerk on December 17, 2019*
- *Posted written notice on the Official Bulletin Board at the Twp. Municipal Building Dec. 17, 2019*

**ROLL CALL:**

President Davenport – Absent  
Vice President – Hendrickson – Present  
Secretary – Stelling - Present  
Treasurer – Miles – Present  
Commissioner – Curtis – Present  
Administrator Newberry also in attendance.

**PUBLIC COMMENT ON AGENDA ITEMS:**

None

**APPROVAL OF MINUTES:**

A motion was made by Commissioner Miles and second by Commissioner Curtis to approve the minutes of the previous meetings as submitted. The motion was carried and approved with all members present voting **YES.**

**APPROVAL OF REQUISITIONS, VOUCHERS AND BILLS:**

A motion was made by Commissioner Curtis and second by Commissioner Miles to approve the bills as submitted for payment. The motion was moved and approved with all members voting **YES.**

**TREASURER’S REPORT:** The bank balances were unavailable at the time of the meeting. Administrator Newberry did report that \$24,000.00 was transferred from the Two River account to the Investor’s account.

**ADMINISTRATOR’S REPORT:** Administrator Newberry reported that for the month of January there were 6 incidents. The NFIRS reports are completed to September 1, 2019, as well as January 1 of this year till

present. Fire Prevention for the month of January there were 53 smoke detector inspections and 113 registrations mailed out.

## **COMMITTEES:**

1. House Report – The gas meter at the Route 71 District Office has been replaced, and the generator repairs at 18<sup>th</sup> Avenue Station have been completed.
2. Equipment – A motion was made by Commissioner Stelling and second by Commissioner Curtis to move forward with the PM on truck 1-76 thru Seagrave and the 4 new tires for the Tahoe thru State Tire. The motion was moved and approved with all members present voting **YES.**
3. Fire Bureau – First order of business per the Shared Service Agreement is to have to select a Chairman and a Vice Chairman. This year the Chairman position was Dist. #2 with James Skinner, and the Vice Chairman's position was Dist. #3 with Brian Larrison. A Resolution to modify the Shared Service Agreement, the original Agreement spelled out the committee was supposed to meet every other month. The committee agreed to meet quarterly.

## **OLD BUSINESS**

- A. Budget 2020 – The date of the Budget is February 15, and the acting Clerk will be Commissioner Hendrickson.
- B. Capital Improvements – 18<sup>th</sup> avenue apron project needs to wait for the March Reorganization to make a move on that, the new building is making progress.
- C. Retention – The Retention Program is in place and was announced to the fire company.
- D. LOSAP – Commissioner Stelling posted the 2019 LOSAP totals. The new payout will be \$1717.00.
- E. NFIRS - Progress

## **NEW BUSINESS**

- A. Policy Revisions – There are two policies that must be revised. One is the fire company SOG, it remains basically the same, all it needs is one reading, if passed tonight it will be effective as of tomorrow. There is a Policy that the Board must move on two readings, it's a SOP Policy, which is what we have as a policy to implement the SOG. A motion was made by Commissioner Miles and second by Commissioner Curtis to move the policy. The motion was moved and approved with all members present voting **YES.** The other policy is a Drug Policy, that is just a revision. A motion was made by Commissioner Curtis and second by Commissioner Stelling to approve the revisions to the Drug Policy. The motion was moved and approved with all members present voting **YES.**
- B. Junior Membership – Administrator Newberry has met with Solicitor Sendzik and provided him with sample policies regarding the Junior Membership Program. The program is up and running and we are trying to get caught up with policies that are either nonexistent or outdated. The State of New Jersey has implemented a state law that requires that we must send the leaders or anyone who has supervisory authority over these individuals to some type of Abuse Recognition Program.
- C. Purchases – Radio Car 66, Copy Machine – Admin Building – A motion was made by Commissioner Miles and second by Commissioner Curtis to purchase a radio for car 1-66. State of NJ Contract, from Motorola Solutions, in the amount of \$8,043.32. The motion was moved and approved with all members present voting **YES.** A motion was made by Commissioner Curtis and second by Commissioner Stelling to enter into a 60-month lease agreement with Kocera, through NJ State Contract, for the lease of a copy machine that includes toner, repairs and parts at a price of \$117.92 a month. The motion was moved and approved with all members voting **YES.**

MISCELLANEOUS – Nothing to report

PUBLIC PARTICIPATION – None

GOOD OF THE BOARD – Nothing to report

ADJOURNMENT – There being no further business to come before the Board the meeting was adjourned at 8: 05 p.m.

Respectfully submitted,

Norman R. Stelling  
Secretary/Clerk of the Board

