

**BOARD OF FIRE COMMISSIONERS
WALL FIRE DISTRICT NO.1**

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January 13, 2020

The regular monthly meeting of Wall Fire District No.1, Board of Fire Commissioners was called to order at 7:30 with the flag salute followed by the announcement of emergency exits by President Davenport.

The New Jersey Open Public Meetings Law, N.J.S.A. 10-4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the Board of fire commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

- *Published in the Asbury Park Press December 19, 2019*
- *Published in the Coast Star December 26, 2019*
- *Filed written notice with The Township Clerk on December 17, 2019*
- *Posted written notice on the Official Bulletin Board at the Twp. Municipal Building Dec. 17, 2019*

ROLL CALL:

President Davenport – Present
Vice President – Hendrickson – Present
Secretary – Stelling - Present
Treasurer – Miles – Present
Commissioner – Curtis – Present
Administrator Newberry also in attendance.

PUBLIC COMMENT ON AGENDA ITEMS:

None

APPROVAL OF MINUTES:

A motion was made by Commissioner Miles and second by Commissioner Curtis to approve the minutes of the previous meetings as submitted. The motion was carried and approved with all members present voting **YES.**

APPROVAL OF REQUISITIONS, VOUCHERS AND BILLS:

A motion was made by Commissioner Curtis and second by Commissioner Miles to approve the bills as submitted for payment. The motion was moved and approved with all members voting **YES.**

TREASURER'S REPORT: Commissioner Miles reported that the Investor's balance is \$16,635.72, balance in Two Rivers \$319,328.17, Fire Bureau \$210,038.59. A motion was made by Commissioner Stelling and second by Commissioner Curtis to accept the Treasurer's Report as submitted. The motion was moved and approved with all members present voting **YES.**

ADMINISTRATOR'S REPORT:

The Shared Service Agreement with Fire District No.2, has successfully been executed for procurement related services, and is moving forward on the right foot. There have been meetings with new chief and things are moving along. Capitol Projects that are planned will be discussed further as the meeting moves along.

COMMITTEES:

1. House Report: Commissioner Hendrickson report new Fire Co building moving along fine.
2. Equipment: Car 67 went out for a full service.
3. Fire Bureau: For the month of Dec. 2019 there were 105 inspections, 56 reinspection's. For 2019 there were a total of 3734 inspections netting a total of \$370,178.61. There will be a Bureau on January 30 at the Administrative Building.

OLD BUSINESS:

- A. Budget 2020 – Progress
- B. Capital Improvements – 18th Ave Station = Apron & Building – Waiting for the February Budget to be approved, upon doing that we will go out for proposals for engineering services. There was some additional concrete work that was needed at the new building at a cost of \$810.00, As well as the \$3000.00 that we agreed upon for the garage door openers. Administrator Newberry asked the Board if they would be inclined to approve and amount of not to exceed \$5000.00 to help offset some to the cost of the project. A motion was made by Commissioner Miles and second by Commissioner Curtis to approve an amount not to exceed \$5000.00 to offset the cost of the project. The motion was moved and approved with all members present voting **YES.**
- C. Retention – Chief Campion submitted and explained to the Board the guidelines for the proposed clothing allowance program. The plan is like Fire Dist. #3 program, but with a different payout schedule. It was made clear that this program is separate from LOSAP. There still must be some adjustments made to the program, but the maximum payment will be \$ 300.00. Once the program is finalized it will be retroactive back to the January 1.
- D. LOSAP Contributions – Will be held over until a meeting later this month.
- E. NFIRS – Discussed during workshop session.
- F. Junior Membership – Chief is working on developing a new policy.
- G. New Vehicles – A purchase order has been executed for the new 2020 Chevy Tahoe 9c1 Fire Chief's vehicle and will need to be signed. Administrator Newberry also asked for approval to issued contracts for a Motorola radio at \$8,043.32, upfit of the Tahoe \$16,897.48, vehicle graphics \$1,650., and radio work at a cost of \$2625.58. A motion was made by Commissioner Curtis and second by Commissioner Miles to approve the issuing of the contracts. The motion was moved and approved with all members present voting **YES.**

NEW BUSINESS

- A. Policy Revisions – Administrator Newberry submitted the changes to the Administrative Action Policy and the Active Membership Policy and asked that be passed on first reading. A motion was made by Commissioner Curtis and second by Commissioner Miles to pass the policy changes on first reading. The motion was moved and approved, with all members present voting **YES.** The Accident and Sickness Policy was held over for additional changes.
- B. Additional January meeting – The Board needs to schedule an additional meeting for the purpose of LOSAP discussion. The meeting will be hold on January 27, 2020 at 6:30 p.m.

EXECUTIVE SESSION

Administrator Newberry asked that the Board go into Executive Session, formal action maybe taken upon the conclusion of the Executive Session. There being no further comments from the public, they were asked to leave. A motion was made by Commissioner Miles and second by Commissioner Curtis to close Executive Session. The motion moved and approved with all members voting **YES.** The session was closed at 7:55 p.m. The Board returned to the regular meeting agenda.

The Board returned to regular session and this was to approve the Addendum No.1 to the Equipment Agreement of the Fire District Administrator. There being no questions a motion was made by Commissioner Miles and second by Commissioner Curtis to approve the Addendum. The motion was moved and approved with all members voting **YES**.

MISCELLANEOUS – Nothing to report

PUBLIC PARTICIPATION – None

GOOD OF THE BOARD – Nothing to report

ADJOURNMENT – There being no further business to come before the Board the meeting was adjourned at 8: 15 p.m.

Respectfully submitted,

Norman R. Stelling
Secretary/Clerk of the Board