

BOARD OF FIRE COMMISSIONERS
WALL FIRE DISTRICT NO.1
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March 4, 2021

The regular monthly workshop meeting of Wall Fire District No.1, Board of Fire Commissioner was called to order at 7:00 p.m. by President Davenport.

The New Jersey Open Public Meetings Law, N.J.S.A.10-4-6 et seq. Was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

- *Published in the Asbury Park Press December 23, 2020*
- *Published in the Coast Star December 24, 2020*

ROLL CALL:

President - Davenport – Present

Vice President – Hendrickson – Absent

Secretary – Stelling- Present

Treasurer – Miles – Present

Commissioner – Curtis – Present

Administrator Newberry also in attendance. Solicitor Sendzik attending via IT.

Administrator Newberry reported on the following:

House: There has been an off and on problem with the heat, the plumber did a full service on the unit and we are hoping that will solve the problem.

Equipment: Truck 1-89 has had some extensive repairs. The air brake problem seems to have been resolved. There was a head gasket leak that was repaired and a full service done. It was later discovered that there was a radiator leak and parts are on order.

Fire Bureau: Will be covered under regular session.

Capital Improvements: Administrator Newberry talked to the fire company President and explained that the company has to reach a decision on what their plans are for the apron project. There has been some discussion on the idea of putting radiant heat in the concrete of the new apron. Administrator Newberry reached out to the engineer and ask if we could put an option on the bid specifications for the plumbing of the radiant heat only. It can be done but an additional engineer will have to be brought in that handles plumbing. If we want to have the plumbing engineer come in, for the work that they will have to do, is \$2,800.00. The Board's position is that if the fire company wants the additional engineer to come in, the fire company will pay the \$2,800.00 fee. The new wall in the engine room is back on the agenda.

Driver Policy: Will be sent over to Solicitor Sendzik for review.

Engineer Training Requests: Progress

Communications Upgrades: Wall 1 and Wall 3 have submitted their lists of what they need. We're waiting for Wall 2 to get back to us with their list of what they need. The Knox Units are in the vehicles. The programmer started today in Dist. 3 and was supposed to go to Dist. 2 but never got there.

Return to Work, Light Duty Policy: Solicitor Sendzik has it for review and we should have it for the April meeting.

Participating in Disability Insurance Program for paid staff: Solicitor Sendzik has that for review.

NEW BUSINESS

Chief Officers Stipend Policy: The Chief would be required to input all call sheet data in Fire House Software, input all drills, events data in Fire House Software, input all training in Fire House Software. Post participation report at the 18th avenue fire house at the end each quarter. Provide the Administrator with a participation report at the end of each quarter. Provide the Administrator with confirmation report NIFRS submission at the end of each quarter. Provide the Administrator with a requisition report at the end of each quarter, for the upcoming quarter, and other duties as assigned by the Administrator. Payments will be quarterly, first pay of April, first pay of July, first pay of October, second pay of December. To qualify for the quarterly payments, all reports must be submitted to the Administrator by the Board meeting of the last month of each quarter. Failure to provide reports, will result in delay of payment and will require Board approval after a written explanation from the Chief officer to the Administrator explaining the reason for the delay. In the event that the Chief does not accept the duty, it may be passed, with prior Board approval to the Deputy Chief. The Chief must send a letter to the Administrator explaining he wants to transfer the assignment; the transfer will be for the remaining calendar year. The Chief will receive \$1800 a year, \$450 quarterly. The Deputy Chief will receive \$600 a year, paid \$300 twice a year, first pay in July second pay in December, for assisting the Chief with the discharge of his duties.

Resolution to Purchase Vehicle: Belmar First Aid has a 2019 Chevy Tahoe that is available to sale. The asking price is \$23,500. Administrator Newberry and Commissioner Davenport looked at the vehicle and said it is in very good shape and suggested that we moved forward with the purchase. A Resolution will be voted on during the regular meeting.

Lakewood QPA Agreement: The volume of purchasing in Lakewood has gotten to be more than the Administrator and our office can handle. Administrator Newberry and Solicitor Sendzek discussed the matter and the Shared Service Agreement has a 6-month termination clause, that anyone party can agree to terminate with 6-month notice, so therefore the Administrator is looking for permission to draft a letter to the District, working with Mr. Sendzek, asking to terminate our agreement close of business September 8, 2021. A motion was made by Commissioner Miles and second by Commissioner Curtis to allow the Administrator to move forward with notifying Lakewood. The motion was moved and approve with all members present voting **YES**.

There being no further busines to come before the Board at this time the meeting was adjourned at 7:24 p.m.

Respectfully submitted,

Norman R. Stelling
Secretary/ Clerk of the Board