

BOARD OF FIRE COMMISSIONERS

WALL FIRE DISTRICT NO.1

1612 ROUTE 71

P.O. BOX 53

BELMAR, NJ 07719

PHONE: (732)-820-4854

Fax: (732)-974-8055

March 5, 2020

www.wtfd1.com

The regular monthly workshop meeting of Wall Fire District No.1, Board of Fire Commissioner was called to order at 7:00 p.m. by President Davenport.

The New Jersey Open Public Meetings Law, N.J.S.A.10-4-6 et seq. Was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

- *Published in the Asbury Park Press December 19, 2019*
- *Published in the Coast Star December 26, 2019*
- *Filed written notice with the Township Clerk on December 17, 2019*
- *Posted written notice on the Official Bulletin Board at the Township Municipal Building Dec. 17, 2019*

ROLL CALL:

President - Davenport – Present

Vice President – Hendrickson – Absent

Secretary – Stelling- Present

Treasurer – Miles – Present

Commissioner – Curtis – Absent

Also, in attendance Director Newberry and Solicitor Sendzik

Director Newberry went through for the Board the Appointments and Assignments of the 2020 Reorganization, which will be approved during regular session. During regular session the Board will have the second reading of the SOP Development Policy and the Drug Testing Policy. The Board will discuss the file room /office professional services. We have Sonnenfeld & Trocchia Architects, out of Homdell, for a preliminary design, construction documents. They will survey the garage bays that relates to the new work and document in CAD format. Prepare a preliminary sketch reflecting the intended alterations, provide the sketch for approval. Prepare construction documents suitable for construction, and permits. Review quotes from contractors, review comments from Township construction officials. Cost to be \$2,500. The Board will take action during New Business in regular session.

French and Perrello Consulting Engineers met with us back in October concerning the 18th avenue apron project. They propose for engineering services to include, subsurface exploration, they will prepare the construction bid documents, provide bidding support, handle technical observation of brick work, technical observation of reinforcing of steel and concrete placements. The cost of their quote is \$13,400.20.

Because the Board entered into a Share Service Agreement with District 2, it will start to exceed our administrative support function, so we did allocate funds for a part-time administrative assistant. The Director asked permission

to advertise for that position. Were looking at 18 hours a week at \$14.00 an hour. It will be for primarily for accounts receivable functions as well as other types of office functions. The anticipated start date will be May 11. The Board set funds aside this year to participate in the Townships summer intern program. The individual would start May 11 and run till the Friday before Labor Day. Not to exceed 28 hours a week at \$9.25 an hour.

South Belmar First Aid Squad has closed its doors. They have 2 ambulance's, and have reached out to the Fire Marshall's office is interested in. The one unit would be an asset to the Fire Marshalls department, the other we do not have any use for it. We have to take both units but we are allowed to dispose of the other at our discretion.

We have to purchase 4 sets of turnout gear out to our Capital Projects. In the amount not to exceed \$12,000.

There being no further business to come before the Board the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Norman R. Stelling
Secretary/ Clerk of the Board