

**BOARD OF FIRE COMMISSIONERS  
WALL FIRE DISTRICT NO.1**

**1612 ROUTE 71**

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**MAY 6, 2021**

The regular monthly meeting of Wall Fire District No.1, Board of Fire Commissioner was called to order at 7:30 with the salute to the flag followed by the announcement of emergency exits by Vice President Robert Hendrickson.

*The New Jersey Open Public Meetings Law, N.J.S.A.10-4-6 et seq. Was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.*

*In accordance with the provisions of the Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:*

- *Published in the Asbury Park Press December 23, 2020*
- *Published in the Coast Star December 24, 2020*

**ROLL CALL:**

President Davenport – Absent

Vice President – Hendrickson- Present

Secretary – Stelling – Present

Treasurer – Miles – Present

Commissioner – Curtis – Present

Administrator Newberry also in attendance.

**PUBLIC COMMENTS ON AGENDA ITEMS:** None

**APPROVAL OF MINUTES:** A motion was made by Commissioner Curtis and second by Commissioner Miles to approve the minutes of the previous meeting as submitted. The motion was moved and approved with all members present voting **YES**.

**APPROVAL OF REQUISITIONS, VOUCHERS AND BILLS:** Administrator Newberry reported that the Board had a list of requisitions totaling \$4,036.67. A motion was made by Commissioner Miles and second by Commissioner Curtis to approve the Fire Bureau bills of \$1,634.22, the district bills of \$34,016.27 and the requisitions request. The motion was moved and approved with all members present voting **YES**.

**TREASURER' REPORT:** Commissioner Miles submitted the following report, balance in the Ocean First Checking account \$251,939.12, balance in the Investors checking account \$37,130.83. A motion was made by Commissioner Stelling and second by Commissioner Curtis to approve the Treasurer's report as submitted. The motion was moved and approved with all members present voting **YES**.

**ADMINISTRATOR'S REPORT:** To be covered throughout the meeting.

## **COMMITTEES:**

1. House Report: Progress
2. Equipment: Report covered during workshop session.
3. Fire Bureau: A brief meeting was held. Report on meeting covered during workshop session.

## **OLD BUSINESS:**

- A. Capital Improvements – 18<sup>th</sup> Ave Station = Apron & Building Route 71 = Garage Wall: Apron Project discussed during workshop session. Would like to go out to bid with a bid award at the Boards August 5 meeting. A motion was made by Commissioner Miles and second by Commissioner Curtis giving approval for Administrator Newberry, the engineering firm and the Boards attorney, to go ahead prepare, advertise, solicit and receive bids for this project. The motion was moved and approved with all members present voting **YES**.
- B. Driver Policy: On hold.
- C. Engineer Training Requests: Joe Wolf has completed initial training.
- D. Communications Upgrades: Waiting for all three Districts to submit their lists of equipment.
- E. Return to work, Light duty policy = 2<sup>nd</sup> reading: A motion was made by Commissioner Miles and second by Commissioner Hendrickson to pass the policy on 2<sup>nd</sup> reading. The motion was moved and approved with all members present voting **YES**.
- F. Participating in Disability Insurance Program for paid staff: Progress
- G. Lakewood QPA Agreement: Will be continuing with 1<sup>st</sup> quarter stipend being reinstated.

## **NEW BUSINESS:**

- A. Fire Police Policy = 1<sup>st</sup> Reading: A motion was made by Commissioner Curtis and second by Commissioner Miles to approve the policy on first reading. The motion was moved and approved with all members present voting **YES**. Administrator Newberry requested the Board to approve the temporary transfer of a Fire Marshal's car to the Fire Police division, with strict guidance that for the vehicle to be operated during sanctioned events. Individuals must receive clearance from the Deputy Chief, the Chief or the Administrator and that such the Deputy Chief or the Chief would notify the Administrator that the vehicle is on the road. A motion was made by Commissioner Miles and second by Commissioner Curtis to approve the transfer of the vehicle with the requirements set forth by Administrator Newberry. The motion moved and approved with all members present voting **YES**.
- B. Resignation of Deputy Chief: A motion was made by Commissioner Miles and second by Commissioner Stelling to accept the resignation of the previous Deputy Chief. The motion was moved and approved with members present voting **YES**.
- C. Command Staff Adjustments: There have been interim adjustments within the operational command staff as discussed during workshop. As for the time being it will be the Chief, Deputy Chief, Administrator, Captain, 1<sup>st</sup> Lieutenant, 2<sup>nd</sup> Lieutenant. This is permitted through Board policy and has been discussed and agreed upon by the Chief and Deputy Chief.
- D. Retention Initiative: A motion was made by Commissioner Hendrickson and second by Commissioner Curtis to approve the retention initiative program as set forth during the workshop session, with a total cost of \$900. The motion was moved and approve with all members voting **YES**.

**MISCELLANEOUS:** Nothing to report.

**PUBLIC PARTICIPATION:** None

**GOOD OF THE BOARD:** Nothing to come before the Board.

**ADJOURNMENT:** There being no further business to come before the Board the meeting was adjourned at 7:45 p.m.

Respectfully Submitted,  
Norman R. Stelling

Secretary/ Clerk of the Board