

**BOARD OF FIRE COMMISSIONERS
WALL FIRE DISTRICT NO.1
1612 ROUTE 71
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November 17, 2020**

A special meeting was held at 11:45 am by the Wall Fire District No.1 Board of Fire Commissioners.

The New Jersey Open Public Meetings Law, N.J.S.A.10-4-6 et seq. Was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

- *Published in the Asbury Park Press December 19, 2019*
- *Published in the Coast Star December 26, 2019*
- *Filed written notice with the Township Clerk on December 17, 2019*
- *Posted written notice on the Official Bulletin Board at the Township Municipal Building Dec. 17, 2019*

ROLL CALL:

President Davenport – Present

Vice President – Hendrickson-Absent

Secretary – Stelling – Present

Treasurer – Miles – Present

Commissioner – Curtis – Present

Administrator Newberry, Solicitor Sendzek, and Robert Elliot CPA also in attendance.

Administrator Newberry reported that the Board would be doing a policy regarding break periods for paid employees for lunch. Employees compensated for at least (7) or more hours per standard workday, are entitled to a (1) hour lunch break. Employees compensated for less than (7) hours but more than (5) are entitled to a (30) minutes lunch break.

The Board advertised for our part time administrative assistant position. We had 25 applicants, there were 23 Zoom interviews, then down to 10 in person interviews, and then down to the final 3 candidates. The Bureau committee met and decided on the person best qualified for the position. Solicitor Sendzek prepared a resolution offering employment to Terris Garbarini at a rate of \$17.60 for 18 hours a week. A motion was made by Commissioner Miles and second by Commissioner Curtis to approve the Resolution as submitted. The motion was moved and approved with all members present voting **YES**.

There being no further business to come before the Board the meeting was adjourned at 11:45 am.

Respectfully submitted,
Norman R. Stelling
Secretary/Clerk of the Board