

BOARD OF FIRE COMMISSIONERS

WALL FIRE DISTRICT NO.1

1612 ROUTE 71

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November 5, 2020

The regular monthly workshop meeting of Wall Fire District No.1, Board of Fire Commissioner was called to order at 7:00 p.m. by President Davenport.

The New Jersey Open Public Meetings Law, N.J.S.A.10-4-6 et seq. Was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

- *Published in the Asbury Park Press December 19, 2019*
- *Published in the Coast Star December 26, 2019*
- *Filed written notice with the Township Clerk on December 17, 2019*
- *Posted written notice on the Official Bulletin Board at the Township Municipal Building Dec. 17, 2019*

ROLL CALL:

President - Davenport – Present

Vice President – Hendrickson – Absent

Secretary – Stelling - Present

Treasurer – Miles – Present

Commissioner – Curtis – Present

Before the regular Work Shop Session Mr. Robert Elliott CPA and Solicitor Jay Sendzek were present to explain and answer any questions concerning the Independent Auditors Report. Before the review of the Financial Statements and the Auditors Report Solicitor Sendzek advised the Board that they pass a Resolution approving the Line Item Transfers recommended by Mr. Elliott. A motion was made by Commissioner Stelling and second by Commissioner Miles to approve the Resolution authorizing the Line Item Transfers. The motion was moved and approved with the members present all voting **YES**.

Mr. Elliott further explained to the Board how the Audit was put together and how the financial statements relate to each other. There being no questions from the Board Mr. Sendzek advised the Board that they have to pass a Resolution accepting the Audit as presented by Mr. Elliott, and authorizing the publication within a (7) day period. A motion was made by Commissioner Miles and second by Commissioner Curtis to pass the Resolution. The motion was moved and approved, with all members present voting **YES**.

Mr. Sendzek also advised the Board that they have to pass a Resolution stating that they reviewed the Audit, specially that they reviewed the Audit page 4 & page 5. A motion was made by Commissioner Miles and second by Commissioner Curtis to approve the Resolution. The motion was moved and approved, with all members present voting **YES**.

WORKSHOP SESSION

The workshop session was opened with Administrator Bill Newberry reporting on the following items.

House Report – Nothing to report.

Equipment – There have been some severe equipment issues. We have far exceeded our equipment budget for the year. They are not repairs that can be overlooked. At this point we are forced to out to bid next year for repairs and maintenance. The documents will be prepared, and will be going out to bid later next month, and awarded to the lowest bidder.

Fire Bureau – As Mr. Elliott discussed there is a check for \$120,000 and change, that is due to District #3. That will settle up pension monies. The next meeting of the Fire Bureau will be on November 16, at 11:00 a.m., at the Administration Building, to discuss the Budget for next year.

Old Business – We have Capital Improvements, 18th. Avenue apron project is still on hold, going out to bid after the first of the year. The route 71 house, the wall we approved last month to go to PLM Construction. We have a quote back from Marjam for materials at a cost of \$1,345.59. To be approved under New Business.

NIFRS – The Chief has all the items in and current to date.

2021 Apparatus purchase is not going to happen because of some unexpected cost.

2021 Election and Budget we will have a Capital Projects meeting on November 17th, to discuss that more under regular Session. We have a meeting on November 30 from 6 to 9 p.m. for Capital Projects

Part Time Administrative Position – 25 applicants, conducted 20 Zoom interviews, 6 in person interviews, narrowed it down to 3 candidates. A decision will be made at the November 17th meeting on who gets the position. Engineer Training Requests – Moving along.

Meeting Schedule for 2021 – Will remain the same, the first Thursday of the month.

Communications Upgrades – There will be some movements towards upgrading the radio system. The anticipated cost to the District will be approximately \$150,000.

There being no further business for the Workshop Session the meeting was closed.

Respectfully submitted,
Norman R. Stelling
Secretary/Clerk of the Board