

**BOARD OF FIRE COMMISSIONERS
WALL FIRE DISTRICT NO.1
1612 ROUTE 71
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BELMAR, NJ 07719
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www.wtfd1.com
DECEMBER 16 2021**

The regular monthly meeting of Wall Fire District No.1, Board of Fire Commissioner was called to order at 6:00 p.m. by President Davenport.

The New Jersey Open Public Meetings Law, N.J.S.A.10-4-6 et seq. Was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

- *Published in the Asbury Park Press December 23, 2020*
- *Published in the Asbury Park Press November 24, 2021*
- *Published in the Coast Star on December 24, 2020*
- *Forwarded to the Coast Star for informational purposes November 22, 2021*
- *Filed written Notice with the Township Clerk on December 21, 2020*
- *Filed written Notice with the Township Clerk on November 21, 2021*
- *Posted written notice on the Official Bulletin Board at the Township Municipal Building
Posted on www.wtfd1.com*

ROLL CALL:

President - Davenport – Present

Vice President – Hendrickson – Present

Secretary – Stelling- Present

Treasurer – Miles – Present

Commissioner – Curtis – Present

Administrator Newberry also in attendance.

- Formal swearing in of newly elected Commissioners
- William R. Davenport, Sr.
- Norman R. Stelling

Roll Call

Public Comment on Agenda Items: None

Capital Projects to be Included in the 2022 District Budget

Public Notice of this portion of the meeting pursuant to the Open Public Meetings Act has Been given buy the Board of Fire Commissioners in the following manner:

- a. Filed written notice with the Clerk of the Township of Wall on November 22, 2021
- b. Published in the Asbury Park Press on November 24, 2021
- c. Forward to the Coast Star for informational purposed November 22, 2021
- d. Posting official notice in the following public places:

- Township of Wall Municipal Building, 2700 Allaire Road, Wall, NJ 07719
- Shop Rite, 1732 Route 35, Wall, New Jersey
- Pet Supplies Plus, 1825 Route 35, Wall, NJ
- Acme, 2007 Route 35, Wall, NJ

Wall Township Bureau of Fire Prevention, 1612 Route 71, Wall, NJ

- e. Filed written notice with the members of this body

Open the polls between the hours of 6:00 p.m. and 9:00 p.m., or longer, if necessary, to determine whether the Board of Fire Commissioners of Fire District No.1, Township of Wall, County of Monmouth, State of New Jersey, shall raise funds for facilities repairs/upgrades in an amount not to exceed eighteen thousand dollars(\$18,000.00), communications upgrades in an amount not to exceed sixty thousand dollars (\$60,000.00), gear replacement program in an amount not to exceed twelve thousand dollars (\$12,000.00), ladder truck upgrades in an amount not to exceed fifteen thousand dollars (\$15,000.00), LDH water supply upgrades in an amount not to exceed five thousand dollars (\$5,000.00), 2007 pumper upgrades in an amount not to exceed twelve thousand dollars (\$12,000.00), parking lot-auxiliary building in an amount not to exceed twenty-six thousand dollars (\$26,000.00),utility truck snow plow and scene lighting equipment in an amount not to exceed seven thousand dollars (\$7,000.00) and rescue truck upgrades in an amount not to exceed twenty-two thousand five hundred dollars (\$22,500.00). The legal voters shall determine, by secret and private ballot, the amounts to be raised for the above projects pursuant to N.J.S.A. 40A:14-84. The amounts determined to be raised shall be included in the next annual budget of the Fire District under the section for capital appropriations.

Reorganization

Appointment of District Officers

- President – Bill Davenport: motion Commissioner Hendrickson second Commissioner Curtis
- Vice President – Bob Hendrickson: motion Commissioner Davenport second Commissioner Curtis
- Treasurer – Ed Miles: motion Commissioner Curtis second Commissioner Stelling
- Clerk – Norman Stelling: motion Commissioner Miles second Commissioner Curtis

All motions were moved and approved with all members voting **YES.**

Board Committee Assignments

- Personnel – Commissioner Stelling and Commissioner Hendrickson
- House – Commissioner Hendrickson
- Apparatus & Equipment – Commissioner Davenport & Commissioner Curtis
- Finance – Commissioner Stelling & Commissioner Miles
- LOSAP – Commissioner Stelling & Administrator Bill Newberry
- Bureau of Fire Prevention – Commissioner Stelling & Commissioner Miles

Appointment of Chief Engineer – Bill Davenport: motion Commissioner Hendrickson second Commissioner Curtis

Appointment of Assistant Chief Engineer – Roy Curtis: motion Commissioner Stelling second Commissioner Miles

All motions were moved and approved, with all members voting **YES.**

Appointments

- Official Depository – Ocean First Bank
- Auditor – Robert Elliott
- Council – Kate Haines
- Account – Steve Burns
- Newspaper of Record – Asbury Park Press
- LOSAP Administrator – Lincoln Financial
- Public Information Officer – Administration Newberry

- Affirmative Action Officer – Administrator Newberry
- Public Agency Compliance Officer – Administrator Newberry

A motion was made by Commissioner Miles and second by Commissioner Curtis to approve the above appointments. The motion was moved and approved with all members voting **YES**.

Approval of Minutes – A motion was made by Commissioner Miles and second by Commissioner Curtis to approve the minutes of the previous meeting as submitted. The motion was moved and approved with all members voting **YES**.

Approval of Requisitions, Vouchers and Bills –

- PC Richards & Sons – in the amount of \$719.96, for computer and monitor
- Gov Connection – Chief’s office Micro Soft Surface Pro in the amount of \$1,265.94.
- Witmer Public Safety – fire helmets and fronts in the amount of \$2,354.00
- Firefighter One – 2 pairs of leather structural boots in the amount of \$737.00

A motion was made by Commissioner Curtis and second by Commissioner Hendrickson to approve the requisitions. The motion was moved and approved with all members voting **YES**. The District and Fire Bureau bills were distributed to the Board members by Administrator Newberry. Having no questions by the Board. A motion was made by Commissioner Curtis and second by Commissioner Miles to approve the bills for payment as submitted. The motion was moved and approved with all members voting **YES**.

Treasurer’s Report – Commissioner Miles reported the balance in the Ocean Operating Account is \$566,664.31, and the balance in the Investor’s Payroll account is \$20,077.51. A motion was made by Commissioner Stelling and second by Commissioner Curtis to accept the Treasurer’s report as submitted. The motion was moved and approved with all members voting **YES**.

Committees

- House Report – New Boiler installed in the Administrative Building, all else progress.
- Equipment – Progress
- Fire Bureau – Progress

Old Business

- Capital Improvements – 18th Ave Station = Apron project completed, Route 71 Garage Wall = will not be built.
- Wall FD3 Business Administrator Shared Service – Wall District 3 signed their portion of it, the terms have not changed, it’s an additional \$12,000 a year to the district. There no objections a motion was made by Commissioner Hendrickson and second by Commissioner Curtis to move forward with the agreement. The motion was moved and approved with all members voting **YES**.
- 2022 Budget/Capital Projects – ongoing right now
- Communications Upgrades - ongoing right now
- Fire Police Program – Progress.

New Business

- Resolution Authorizing Notice of Public Meetings Pursuant to N.J.S.A. 10:4-18 – The meetings will be on the first Thursday of the month. 7:00 workshop, 7:30 business session, with no meetings in August. There being no questions or objections a motion was made by Commissioner Curtis and second by Commissioner Hendrickson. The motion was moved and approved with all members voting **YES**.
- Resolution authorizing Sale of Surplus Property no Longer needed for Public Use on an Online Auction Website Pursuant to Local Finance Notice 2008-8 Dated April 28, 2008. There being no questions or objections, a motion was made by Commissioner Curtis and second by Commissioner Miles to approve the Resolution as presented. The motion was moved and approved with all members voting **YES**.
- Resolution Extending Contract for Preventive Maintenance/Repair to Fire Apparatus and Vehicles. Currently it is with Defender Fire Apparatus. A motion was made by Commissioner Hendrickson and

second by Commissioner Curtis to approve the Resolution and extend the contract with Defender Fire Apparatus. The motion was moved and approved with all members voting **YES**.

- D. Resolution to Enter into a Shared services Agreement for Qualified Purchasing Agent, Payroll/Benefits & Pensions, Procurement Related and business Administration Services.
- E. POLICY = Route 71 House Retention Initiative – Administrator Newberry reviewed the new proposed Retention Policy with the Board. There being no questions or objections a motion was made by Commissioner Miles and second by Commissioner Curtis to move forward. The motion was moved and approved with all member voting **YES**.
- F. Discussion on Rescue Truck Refurb / Remount. Board agrees to continue moving forward with the process and obtain additional pricing, as well as work on obtaining necessary approvals.

Miscellaneous – Nothing to come before the Board.

Public Participation – None

Good of the Board – Nothing to come before the Board.

The Board will take a recess until 9:00 p.m. at which time the Board will review the results of the Public Voting on the proposed Capital Projects.

Robert Elliott CPA joined the meeting when it reconvened to explain some changes to the 2022 Budget. Mr. Elliott advised the Board that they had to pass a Resolution to introduce and approve the Budget for 2022, and set a date for the public hearing. Commissioner Curtis made a motion to approve the Resolution Commissioner Stelling second the motion. The motion was moved and approved with all members voting **YES**. The Board set January 20th at 3:30 p.m. for the Public Hearing and the adoption of the Budget.

There being no further business to come before the Board at this time, the meeting was adjourned at 9:34 p.m.

Respectfully submitted;

Norman R. Stelling
Secretary/Clerk of the Board