

BOARD OF FIRE COMMISSIONERS

WALL FIRE DISTRICT NO.1

1612 ROUTE 71

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February 2, 2023

The regular monthly workshop meeting of Wall Fire District No.1, Board of Fire Commissioner was called to order at 7:00 p.m. by President Davenport.

The New Jersey Open Public Meetings Law, N.J.S.A.10-4-6 et seq. Was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place, and agenda to the extent known thereof posted as follows:

- *Published in the Asbury Park Press December 7, 2022*
- *Published in the Coast Star December 8, 2022*

ROLL CALL:

President - Davenport – Present

Vice President – Hendrickson – Present

Secretary – Stelling- Present

Treasurer – Miles – Present

Commissioner – Curtis – Present

Administrator Newberry also in attendance.

Minutes of the previous meeting distributed to the Board members for review.

Requisition's – quote for new lights for the ladder truck from Campbell Supply \$3,489.00.80. Batteries for the 2-way radios, (5) radio batteries on NJ State Contract, thru Motorola \$668.75. First part of the Grant we were awarded, Continental Fire (15) fire helmets at \$5,860.00. (12) complete sets of turn out gear \$36,317.40 from Skylands's Area Fire Equipment and Training. Carabineers to carry bags for (3) trucks \$234.75 thru All Hands Fire. (15) harnesses plus a 3 hour in service training session \$4,336.60 thru All Hands Fire. (2) white boards at \$125. Each, thru Power House Signs.

Treasurers Report – During regular session

Administrator's Report – during regular session

House Report – Progress

Equipment – truck 1-89 to Campbell Supply. On a request from Commissioner's Davenport and Curtis, Defender came out to check on a reported air brake problem on truck 1-77 and found no safety issues with the brakes.

Fire Bureau – There was a meeting of representatives from all three districts. Eric J. Henderson will be retiring as of July 1 2023. The Bureau will have to bring in additional staff to fill that position before he leaves. It will be a part time position. We will ask for a part time inspector, not to exceed 24 hours a week. We are also looking to advertising for a part time clerical assistant, no to exceed 21 hours a week.

Old Business

- A. Air / Light Unit Remount & Refurb. – Administrator Newberry, Commissioner Davenport, Chief Campion and Deputy Chief Rogers attended a meeting on the truck refurb. It was a productive and beneficial meeting. The box truck must be the factor on the start of the day on April 10th.
- B. Grant Award – American Recovery Plan Firefighters Grant – is being worked on.
- C. Guidelines for response to CO incidents – Revision – Will be passed during regular session.

New Business

- A Length of Service Award Program – 2022 – List of all participants who qualified this year.
- B. Fire Museum – Work will start on the building and they will need temporary storage of one of their pieces of equipment. Wall Dist. 2 will house a truck, and we will put one in the Route 71 building.
- C. 18th Avenue Station lease renewal – The Administrator will have a discussion at the next fire company meeting to explain how the whole lease renewal process works. We anticipate there will be an increase to the lease.
- D. Advertise for Part Time Bureau Positions – we will move forward.
- E. Discipline Policy – The Administrator has revised the policy after recent discussions. Before the revision the Administrator was going to be the one ultimately responsible for discipline. He is asking that we revise our policy that we are going to establish a disciplinary committee, which will be three people. It is a panel of three, which consists of the following, a representative of the Board of Fire Commissioners, who are not personnel committee members, the second person will be the Chief or Deputy Chief, and the third person will be the President or the Vice President of the Fire Company.

There being no further business to come before the Board at this time the meeting was adjourned at 7:31 p.m.

Respectfully submitted,

Norman R. Stelling
Secretary/Clerk of the Board