

**BOARD OF FIRE COMMISSIONERS
WALL FIRE DISTRICT NO.1
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DECEMBER 7, 2023**

The regular monthly meeting of Wall Fire District No.1, Board of Fire Commissioner was called to order at 7:35 with the salute to the flag by President Davenport.

The New Jersey Open Public Meetings Law, N.J.S.A.10-4-6 et seq. Was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the Board of Fire Commissioners, Fire District No.1 of the Township of Wall, has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

- *Published in the Asbury Park Press December 7, 2022*
- *Published in the Coast Star December 8, 2022*

ROLL CALL:

President Davenport – Present

Vice President – Hendrickson- Absent

Secretary – Stelling – Present

Treasurer – Miles – Absent

Commissioner – Curtis – Present

Administrator Newberry, Past Presidents George Newberry and Doug Davenport and newly elected Logan Rogers also in attendance.

PUBLIC COMMENTS ON AGENDA ITEMS: None

Oath of Office Administered to Commissioner Curtis and Commissioner Rogers by Clerk Stelling.

Board Positions for 2024

A motion was made by Commissioner Stelling and seconded by Commissioner Curtis to approve the Board Positions as follows, President = William R. Davenport, Vice President = Robert D. Hendrickson, Clerk = Norman R. Stelling, Treasurer = Logan S. Rogers, Commissioner = Roy H. Curtis, Chief Engineer = William R. Davenport, Asst. Chief Engineers = Roy H. Curtis. The motion was moved and approved with all members present voting **YES**.

Board committees for 2024

A motion was made by Commissioner Stelling and seconded by Commissioner to approve the Board committees for 2024 as follows: House Committee = Hendrickson & Stelling, Equipment = Davenport & Curtis, Personnel = Rogers & Hendrickson, Finance = Stelling & Rogers. The motion was moved and approved with all members present voting **YES**.

A motion was made by Commissioner Stelling and seconded by Commissioner Curtis to approve the following Resolutions on consent:

1. Resolution Designating Newspapers and Public Places for Postings Pursuant to N.J.S.A. 10;4-8
2. Resolution Authorizing a Contract for Auditing Services
3. Resolution Authorizing a Contract for Legal Services together with a contract for Legal Services
4. Resolution Authorizing Establishment of an Official Depositor Pursuant to N.J.S.A. 17:9-9
5. Resolution Authorizing Additions and Deletions of Signatories on Official Depository
6. Resolution Authorizing Payment of Claims.
7. Resolution Reaffirming the Board's prior Actions, By-Laws, Policies, Directives, Decisions, Orders, Contracts, Obligations, Rules and Regulations and Other Acts and Practices.

The motion was moved and approved with all members present voting **YES**.

APPROVAL OF MINUTES: Commissioner Stelling reported that due to an IT problem the minutes of the previous meetings were not available for tonight's meeting.

APPROVAL OF REQUISITIONS, VOUCHERS AND BILLS: We have a control head for a HS mobile radio at a cost of \$1,388.65, A motion was made by Commissioner Curtis and seconded by Commissioner Stelling to approve the bills and requisitions as submitted. The motion was moved and approved with all members present voting **YES**.

TREASURER' REPORT: Commissioner Stelling reported that the balance in the Ocean First Operating Account was \$633,632.46, and the balance in the Citizens Payroll Account was \$12,693.13. There will be a transfer of \$10,000 from the Operating account to the payroll account. A motion was made by Commissioner Curtis and seconded by Commissioner Davenport to approve the report as submitted. The motion was moved and approved with all members present voting **YES**.

ADMINISTRATOR'S REPORT: Administrator Newberry reassured the Board that he will still be here working with the Board and thanked the Board for the past 10 years that he has worked with the Board.

COMMITTEES:

1. House Report: The fire company has decided to start some paving work. Administrator Newberry will work with the fire company trustees and address any issues.
2. Equipment: Truck 1-88 will be delivered soon.
3. Fire Bureau: A motion was made by Commissioner Stelling and seconded by Commissioner Curtis to pass a Resolution Authorizing Shared Services Pursuant to N.J.S.A. 40A-65-1 et seq Bureau of Fire Prevention. The motion was moved and approved with all members present voting **YES**.

OLD BUSINESS:

- A.** Air / Light Unit Remount & Refurb. – The truck will be delivered sometime on Dec. 11 and will be placed in the rear building. The truck lettering will start on the 12th and M&W will start the radio installation soon. The truck will probably go into service in the beginning of February.
- B.** Station Lease Renewal – The lease renewal is in place the amount will going to \$60,000 next year, followed by \$2,500 increases every year there after for (5) years. The offer includes the Board having access but not authority of the rear building.
- C.** Administrative Transfer – We have a Resolution Authorizing Shared Services Pursuant to N.J.S.A. 40A:65-1, et seq – Procurement and Administration. District 3 will be the lead entity and District 1 will be the participant. For year number one it will be \$38,000, and the following year it will be going to \$40,000. A motion was made by Commissioner Stelling and seconded by Commissioner Curtis to pass the Resolution. The motion was moved and approved with all members present voting **YES**.

- D.** LOSAP – Resolution Authorizing a Modification of the LOSAP Point Schedule Pursuant to N.J.S.A. 40A:14-185(F). A motion was made by Commissioner Curtis and seconded by Commissioner Stelling to pass the Resolution. The motion was moved and approved with all members present voting **YES**.
- E.** Driver Training – We have Beringer, Dawson, Schleich signed up for driver training.

NEW BUSINESS:

- A.** Budget 2024 & Capital Projects –
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|---|----------|
| Facility Repairs/ Upgrades | \$15,000 |
| Communication Upgrades | \$16,000 |
| Turnour Gear | \$15,000 |
| Ladder Truck Upgrades | \$15,000 |
| LDH & Accessories | \$15,000 |
| Rescue Truck Equipment \$ Mounting of Tools | \$40,000 |
| Utility Truck Snowplow | \$5,000 |
| Squad Truck Equip, & Mounting of Tools | \$30,000 |
| Command Vehicle | \$95,000 |
| Apparatus Air Pressure System | \$12,000 |
- Resolution Authorizing Public Hearing Relative to Capital Projects
 Resolution Authorizing Capital Projects Pursuant to N.J.S.A. 40A:14-84
 A motion was made by Commissioner Curtis and seconded by Commissioner Stelling to pass both the Resolutions as presented. The motion was moved and approved with all members present voting **YES**.
- B.** Pay-Per-Call – This was discussed back in September and October. Complete details of the program can be obtained by contacting Administrator Newberry. A motion was made by Commissioner Stelling and seconded by Commissioner Curtis to initiate the program starting on January 1, 2024. The motion was moved and approved with all members present voting **YES**.
- C.** Membership Application Update – We are making one change to our membership application, white form not the tan page. We are adding a generic state questionnaire. That has to do with, have you ever been disciplined, or denied a professional license or certificate of any kind in New Jersey. Have you ever had a professional license or certificate of any type suspended, revoked or surrendered in New Jersey. Have you had any acts against a professional practice or business. Have you ever been named in any litigation. A motion was made by Commissioner Curtis and second by Commissioner Davenport to approve the changes to the Membership Application. The motion was moved and approved with all members present voting **YES**.

Consent Agenda

- Resolution Accepting Annual Audit and Auth. Publication Pursuant to N.J.S.A. 40A:5A-16
- Resolution Certifying Compliance with N.J.S.A. 40A:5-17
- Cert. of Commissioners Pursuant to N.J.S.A. 40A:5A-17
- Resolution Authorizing Line-Item Transfers Pursuant to N.J.S.A. 40A:14-78.9
- Resolution Introducing and Approving 2024 Budget Pursuant to N.J.S.A 40A;14-78.2 and 78.3.
- Resolution Authorizing Notice of Public Meetings Pursuant to N.J.S.A. 10:4-18
- Resolution Authorizing Public Hearing Relative to Capital Projects
- Resolution Authorizing Capital Projects Pursuant to N.J.S.A. 40A:14-84

There being no objections, the Board passed all above on one vote. A motion was made by Commission Curtis and seconded by Commissioner Stelling to approve all Resolutions and Certifications. The motion was moved and approved with all members present voting **YES**.

MISCELLANEOUS: Nothing to come before the Board at this time.

PUBLIC PARTICIPATION: None

GOOD OF THE BOARD: Nothing to come before the Board at this time.

ADJOURNMENT: There being no further business to come before the Board at this time the meeting was adjourned at 8:10 p.m.

Respectfully Submitted,

Norman R. Stelling
Secretary/ Clerk of the Board